

**Public Notice of Meeting**  
**WILTON-LYNDEBOROUGH COOPERATIVE**  
**SCHOOL BOARD EMERGENCY MEETING**  
**Tuesday, February 2, 2021**  
**Wilton-Lyndeborough Cooperative M/H School**  
**6:30 p.m.**

**Videoconferencing:** [meet.google.com/tqd-ieqe-jmh](https://meet.google.com/tqd-ieqe-jmh)

**Audio:** [+1 405-353-0149](tel:+14053530149) (PIN: 394413020)

Due to current events all videoconferencing options may be subject to modifications. Please check [www.sau63.org](http://www.sau63.org) for the latest information.

- I. CALL TO ORDER-Alexander LoVerme-Chair**
- II. 6:45PM EMERGENCY MEETING**  
*If needed Video Conferencing:* [meet.google.com/dkf-vwok-pua](https://meet.google.com/dkf-vwok-pua)  
**Audio:** [+1 413-276-7462](tel:+14132767462) (PIN: 444229794)
- III. PLEDGE OF ALLEGIANCE**
- IV. ADJUSTMENTS TO THE AGENDA**
- V. PUBLIC COMMENTS:** This is the public's opportunity to speak to items on the agenda. In the interest of preserving individual privacy and due process rights, the Board requests that comments (including complaints) regarding individual employees or students be directed to the Superintendent in accord with the processes set forth in School Board Policies KE and KEB.
- VI. BOARD CORRESPONDENCE**
  - a. Reports**
    - i. Superintendent's Report
    - ii. Business Administrator's Report
    - iii. Principals' Reports
- VII. CONSENT AGENDA**
  - i. Donation
- VIII. FY 2021-2022 Budget**
  - a. MS Counselor Position**
  - b. Warrant Articles**
- IX. ACTION ITEMS**
  - a. Approve Minutes of Previous Meetings**
  - b. Withdrawal Request from Building/Equipment & Roadway Capital Reserve**
- X. COMMITTEE REPORTS**
  - i. Budget Liaison
  - ii. Superintendent Search Committee
  - iii. Short-term Strategic Planning Committee
- XI. RESIGNATIONS/APPOINTMENTS/LEAVES**
  - a. Resignation-Theresa Gonio-WLC-Paraeducator**
  - b. Resignation-Kiersten Streeter-WLC-Paraeducator**
- XII. PUBLIC COMMENTS**

**XIII. SCHOOL BOARD MEMBER COMMENTS**

**XIV. NON-PUBLIC SESSION RSA 91-A: 3 II (C)**

- i. Student Matter

**XV. ADJOURNMENT**

**INFORMATION: Next School Board Meeting-February 16, 6:30 PM at WLC MS/HS**

The Wilton-Lyndeborough Cooperative School District does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, gender identity or marital status in its administration of educational programs, activities or employment practice.

***Wilton-Lyndeborough Cooperative School District***  
***School Administrative Unit #63***

192 Forest Road Lyndeborough, NH 03082  
603-732-9227

Bryan K. Lane  
Superintendent of Schools

Ned Pratt  
Director of Student Support Services

Robert Mullin  
Business Administrator

**SUPERINTENDENT'S REPORT**  
**February 2, 2021**

The transition into the second semester has seen a shift of students moving from instructional delivery models. There were 21 students who were in a modified schedule being in school part of the week. With the elimination of this as a model, 5 of the students chose to go to a remote model, the remaining 16 chose to come into the buildings five days per week. This did not create a social distancing issue since these students were already in the building for part the week. There were 12 students who chose to move from remote learning to in-school. These students were spread out over the grade levels minimizing the effects on social distancing. At this time the number of remote students are as follows:

Kindergarten	9 students	Sixth Grade	11 students
First Grade	10 students	Seventh Grade	13 students
Second Grade	17 students	Eight Grade	7 students
Third Grade	12 students	Ninth Grade	14 students
Fourth Grade	7 students	Tenth Grade	17 students
Fifth Grade	10 students	Eleventh Grade	8 students
		Twelfth Grade	22 students

This represents about 25% of our student population.

I have been providing information to the Budget Committee as they move toward finalization of the 2021-22 operating budget. With the information coming from an email from the Budget Committee Chair, there have been some reductions made and the operating budget number as I understand it is \$12,973,077. This represents a reduction of \$36,477 from the current school year budget prior to the approval of any warrant articles. I also received information that the Budget Committee has voted to recommend the warrant articles for the Support Staff collective bargaining agreement, the building and roadway fund as well as the fund supporting special needs students.

At this time, there is no clear plan for the availability for COVID-19 vaccinations for school district staff. I will keep the Board updated with any new information.

Staff absenteeism due to COVID-19 has begun to decrease. We are now averaging less than 5 staff people per day who are reporting the need to quarantine.

Another big thank you to the Food Service operation. The food service staff is offering a Valentine's Day Treat for students throughout the district.

I will be attending the Southwest Superintendent's meeting virtually on January 29.

The Statewide Superintendent's meeting will be held virtually on February 5.

***Wilton-Lyndeborough Cooperative School District***

***School Administrative Unit #63***

192 Forest Road Lyndeborough, NH 03082

603-732-9227

---

Bryan K. Lane  
Superintendent of Schools

Ned Pratt  
Director of Student Support Services

Robert L. Mullin  
Business Administrator

**BUSINESS ADMINISTRATOR'S BOARD REPORT  
FEBRUARY 2, 2021**

Good Evening,

Twice a year, adjustments are made to the Town Appropriations to the School District. In January, adjustments are made to account for new tax rates that are set in the Fall. In July, appropriations change due to a new district budget being approved and enacted. These adjustments are made in the Business Office in conjunction with both the Wilton and Lyndeborough Town Administration Offices. I am happy to report that this adjustment was completed, and I would like to thank the Town's Administration teams for all their assistance.

Deposits of \$150,000 and \$100,000 have been made to our Maintenance and Special Education Capital Reserve Trust Accounts, respectively. This fulfills the directives set forth in the Warrant Articles approved by the towns last Spring. A request for funds, in the amount of \$82,450 will also be sent to the Trustees to cover expenses from the roof repairs completed at the Middle/High School over the Summer, pending your vote this evening.

All year end tax forms have been sent to employees and vendors during the month of January. Ms. Lori Spurrell and I are now preparing in our software management system, Infinite Visions, to create new contracts for employees over the next several months. The creation and management of these contracts within our systems will give us the ability to produce consistent and accurate contracts for our employees.

Thank You.

**WILTON-LYNDEBOROUGH COOPERATIVE**  
**MIDDLE SCHOOL / HIGH SCHOOL**  
57 SCHOOL ROAD  
WILTON, NEW HAMPSHIRE 03086  
(603) 732-9230  
[www.sau63.org/domain10](http://www.sau63.org/domain10)

---

Peter Weaver, Principal  
Sarah Edmunds, Ed.D, Assistant Principal

Amanda J. Kovaliv, School Counseling Coordinator  
Alice Bartoldus, Middle School Counselor

## WLC Principal's Report – February 2, 2021

- As of January 25, 2020 our **remote vs. in-class census** is:

Grade	Remote	In-Class
6	11 (20%)	44 (80%)
7	11 (26%)	30 (74%)
8	5 (11%)	39 (89%)
9	14 (45%)	17 (55%)
10	15 (36%)	27 (64%)
11	10 (25%)	30 (75%)
12	22 (52%)	20 (48%)

- Our January **WLC Reporter** is available at : <https://www.smores.com/8ans4-the-wlc-reporter?ref=email-content#w-4129835340> and our December **Middle School Minutes** is attached as well
- WLC awarded many recognitions on January 14<sup>th</sup> to middle and high school students. These **awards** ranged from academic and improvement awards to most positive and best remote learner!
- Congratulations to our Students of The Month** for December and January: Isaac Roy, Tyler Rivard, Lillian Case, Kelsey Crouse, Nicholas Fantasia, Ella Morris, Austin Kimball, Zoey Hall, Zachary Goodwin, Keegan Hall, Jacob Tiedemann, and Nick Hughes
- We are excited to have four **student teachers** during semester II placed in math, social studies, English, and science! Three are from Franklin Pierce University and one teacher from Rivier College. They will be working with us from 1/27/2021 – 5/7/2021
- We also have 15 students from Franklin Pierce University completing their **field placement hours** throughout semester II. While they will only be observing remotely, it is an incredible opportunity to build relationships, reflect on our own instructional practice, and mentor a future professional colleague
- We are grateful to have Alice Bartoldus as our **MS School Counselor**. She has already been involved in our student wrap-around meetings, and initial master scheduling meetings.

*The Wilton-Lyndeborough Cooperative School District does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, gender identity or marital status in its administration of educational programs, activities or employment practice.*

“WLC will strive to be a positive learning community that ensures each student has the opportunity to develop to his or her potential.”

- During third and fourth quarter, eighth grades students will have the opportunity to participate in a **Project Lead the Way enrichment class** during their SEER class. Students will investigate topics in the Energy and the Environment and Science of Technology curriculum. Students will be learning about the design process and creating models
- Last week, students in grades 8-11 were provided with videos about **course descriptions** and information about next year! Grade 8 was presented with the following 8th Grade Step-Up Video! Please view the video at the following link:  
<https://www.youtube.com/watch?v=D1FQ3bVcNQk&feature=youtu.be>

Grades 9-11 were presented with the WLC High School Course Descriptions for 2021-2022. These informative videos contain material about courses by department. Please view the video at the following link. <https://youtu.be/OrIJ80Jgt6s>

Preliminary Course Selection Forms were sent electronically to each student to choose which courses they would like to run for the 2021-2022 school year. Students were also given a hardcopy WLC 4-Year Planner and their transcript to assist them in course selections. Remote students will receive these in the mail. **The due date for preliminary Course Selection Form to be completed is Thursday, January 28th.** The 2021-2022 **Program of Studies** can be found on the school website at <https://www.sau63.org/domain/434>

**Amanda Kovaliv and Sharon Coffey** should be commended for all their work and leadership to complete this portion of the scheduling process

- **The WLC PTO is working hard to prepare a pop up web store for spirit wear.** The store will be open February 1st. Check the WLC CO-OP Facebook page for more details as the release date approaches. Feel free to email the PTO if you have any questions @ [wlcpto@gmail.com](mailto:wlcpto@gmail.com)
- On January 15<sup>th</sup>, we received a legal notice that, effective March 1, 2021, students and staff at WLC will no longer be able to enter and/or use **properties adjacent to the WLC property**. We've had to make adjustments to our courses that incorporated the trails and other resources to accommodate this change.





# December 2020

## MIDDLE SCHOOL MINUTES

Wilton-Lyndeborough Cooperative School District

This month, the students continued to work incredibly hard in all of their classes. Please take a look at the middle school webpage to see their awesome work!

### *Important Dates*



**January 15-** Quarter 2 Ends

**January 18-** MLK Day (No School)

### *6th grade*

**Language Arts-** The sixth graders have finished their study of *Number the Stars* and are working on a very brief poetry unit before our winter break. The focus of our poetry unit was for students to familiarize themselves with identifying end rhymes, and basic figurative language, such as similes, metaphors, personification, alliteration, and hyperboles. The students also had a lot of fun practicing their new figurative language skills through Disney songs, and creating examples of their own. In particular, the 6th graders enjoyed reading the poem, “Bleezer’s Ice Cream,” by Jack Prelutsky, and coming up with their own creative ice cream flavors using alliteration!

**Social Studies-** The sixth grade students have recently finished their study on the Agricultural Revolution, centered around the question “how did early humans change their environment to survive?” To demonstrate their understanding of how farming changed the lives of early humans, students were tasked with designing a comic strip that shows the development of farming and how it impacted early humans. Check out our Academic Spotlight page on the Middle School Website to see some of their awesome work!







December 2020

# MIDDLE SCHOOL MINUTES


Wilton-Lyndeborough Cooperative School District



*6th grade*

**Science-** The sixth grade students finished their Ecology Unit investigating invasive species. Students investigated the impact invasive species have on an ecosystem and why invasive species survive. They also discovered man's role in introducing invasive species to a new environment. Students shared their findings with their classmates. We learned about the Asian Carp, Burmeses Python, Zebra Mussels, Lion Fish and more!

**Math-** The sixth graders just wrapped up their unit on expressions and math properties. We had some fun writing our own word problems using key vocabulary words to create mathematical phrases and expressions. We also learned a fun new song that helped us remember the different properties of addition and multiplication. Usually, the 6th grade finds the math songs silly, but we were all singing along to this one! We are excited to head to break on a high note, and look forward to creating our "Dream Homes" when we return to school in January to kick off our unit on area and geometry.







December 2020

# MIDDLE SCHOOL MINUTES


Wilton-Lyndeborough Cooperative School District



## 7th grade

**Language Arts-** The students are reading the novel, *A Christmas Carol*, by Charles Dickens. The students are in groups by stave. As they read the stave, they are creating summaries that will be shared with the rest of the class. It is a traditional language arts classic that ends with viewing the movie, *A Christmas Carol*, starring Alastair Sim as Scrooge (1951).

**Social Studies-** 7th grade social studies spent the week before winter break learning all about the physical geography of Latin America, and focused specifically on the major landforms and regions of the area. Topics included the Andes Mountains, the islands of the Caribbean, and the Amazon Rainforest. This will prepare students for a major project we will begin when we return from break centered around the history of Latin America; the kids will examine how physical geography impacted where the first civilizations in the region settled, how climate and landscape affected the colonization of Latin America, and how this eventually resulted in independence movements.







December 2020

# MIDDLE SCHOOL MINUTES


Wilton-Lyndeborough Cooperative School District



## *7th grade*

**Science-** Seventh Grade finished their Cell unit earlier this month. Now they are discovering chemical reactions and atomic levels through observing and making bath bombs. The students will learn about the interactions of atoms and molecules. The Periodic Table of Elements song is played daily so they can learn their elements and why everything matters!

**Math-** After a challenging rational number's unit, the seventh grade students are happy to do a hands on unit where they are able to apply their knowledge of angles and angle relationships while planning their city's layout of specific buildings. The Geometry City project allows their more creative side to come out while showing their understanding of acute, obtuse, right, and straight angles as well as adjacent, supplementary, complementary, and vertical angle relationships.







December 2020

# MIDDLE SCHOOL MINUTES


Wilton-Lyndeborough Cooperative School District



## 8th grade

**Language Arts-** The 8th graders have finished their study of *Freak the Mighty*, and worked through a formal essay where they were asked to either write about an important symbol in the novel, or about the Hero's Journey. 8th graders are now working through a poetry unit which is asking them to be able to both analyze a poem for figurative language and rhyme, as well as giving them the opportunity to write their own poems.

**Social Studies-** The eighth grade Social Studies students will soon be concluding their study of the American Revolution. Throughout this unit, students have taken the role of a specific person or group of people directly involved in the American Revolution, and creating their own "artifacts" highlighting the events of the American Revolution from the perspective of their person or group. Next unit, we will be diving into the establishment of the United States as a new-born nation!







December 2020

# MIDDLE SCHOOL MINUTES


Wilton-Lyndeborough Cooperative School District



*8th grade*

**Science-** The eighth graders finish up their contact forces unit earlier this December and have now started the Sound unit. Students are developing ideas relating to how sounds are produced, travel through media and affect different objects. The eighth graders completed a “Tuning Forks Lab” before Winter break.

**Math-** The eighth grade has just completed their unit on transformations. This unit was completed entirely online through Khan Academy, and taught students how to manipulate shapes on a coordinate plane. Students learned how to shift, rotate, reflect, and change a shapes size based on the instructions given. This unit was entirely self-paced, and while it was nice to have some calm, independent classes, we are definitely excited to continue with some group work when we return from break to begin our unit on Linear Equations. In January, they will explore equations.

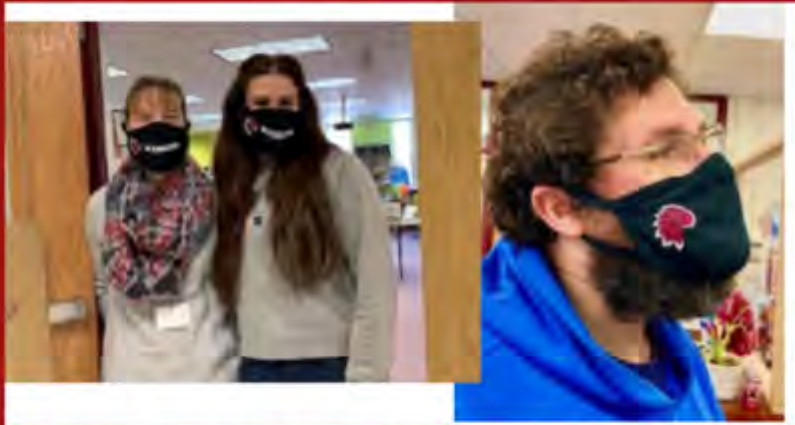




# THE WLC REPORTER

JANUARY 2021

## Wear a Warrior Mask!



Buy a mask and support the Sophomore Class!  
Masks are sized for adults and cost \$5 each.

## THE SOPHOMORE CLASS IS SELLING MASKS

Mask up and support the Sophomore Class! The Sophomores are selling WLC face masks for \$5 each. The reusable face masks are made of black cotton, and they represent WLC with an ironed-on vinyl Warriors logo. Everyone can choose a variety of mask designs that have either "WLC", "WARRIORS" or the logo on them! The Sophomores are also selling Warriors logo stickers for either \$1 or \$2. Please stop by the library or contact [m.wiley@sau63.org](mailto:m.wiley@sau63.org) or [v.walsh@sau63.org](mailto:v.walsh@sau63.org) for more information! Go, Warriors!

## ENGLISH DEPARTMENT NEWS





## BY KATY MORSHED

In the English elective *Say it and Debate It*, students were assigned to give a demonstrative speech in front of the class. In other words, students got up in front of the class and gave a how-to speech through writing out directions and demonstrating their skill. We had topics ranging from how to make an omelet to how to perform a jump serve in volleyball.

One project that did stand out was senior Nick Hughes' on how to ride a dirt bike. Nick put together a slideshow that depicted every step a person needs to follow in order to start a dirt bike all the way to using the brake when done riding. Through pictures and video Nick seamlessly gave his audience easy instructions to follow.

The most impressive part of Nick's project was the demonstration. Nick brought his own dirt bike into school and I agreed to be the person to try to start the bike, ride it, and then come to a stop. I had never ridden a dirt bike before so this was going to be a challenge for Nick.

The class visited Mr. Kane's shop and Nick and I began the demonstration. I am happy to say that I drove the dirt bike successfully and by no means would that have happened without Nick's instructions both during his presentation and when we were outside actually riding it.

Say it and Debate it has students perform speeches as well as debate. But the best part of the class is when you have a student who loves what they are talking about and can be successful in teaching it. Sometimes teachers have to learn from students!





## MIDDLE SCHOOL MATH- GEOMETRY CITY

During December, seventh grade students demonstrated their understanding of angles and angle relationships through the creation of geometry cities. This was a great way to bring out their creative side and illustrate how concepts are used in real life situations.

## MIDDLE SCHOOL STUDENTS WRITE LETTERS TO MILITARY MEMBERS

On the day before holiday break, Ms. Blondin's 6th and 8th grade students continued the theme of kindness and giving by writing letters to soldiers. Many students wrote to their close friends and family that they would see over the holidays. While several students created cards for their loved ones that have since retired from the military, we had some fantastic conversations about how important it is to show gratitude and appreciation for our active military who may not get to spend the holiday season at home. For students who do not have a personal connection with a member of the service, Ms. Blondin presented two very important people in her life who are currently working across the country in the US Army, and the Air Force National Guard for students to write letters to. These letters were sent to both soldiers over holiday break, and they both wrote back to our WLC students! The students were

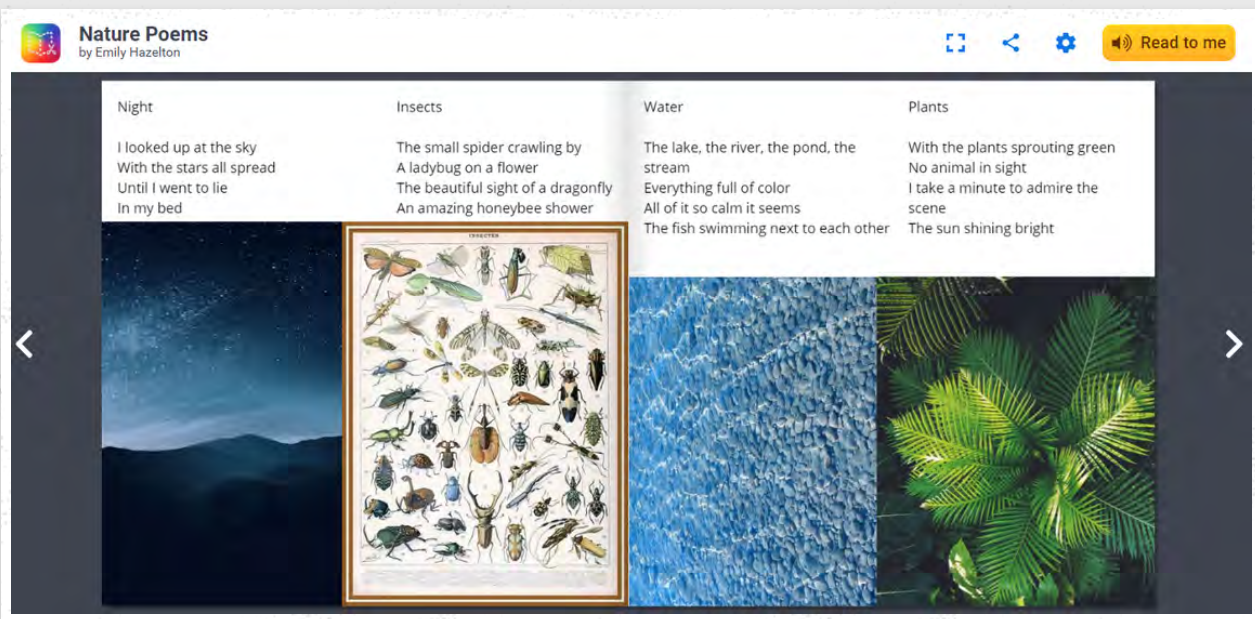


so excited to hear from members of our military, and the soldiers were overwhelmingly grateful. We are so glad we were able to make this connection between our students and our military, and we look forward to being able to do it again next year.

## FAMILY AND CONSUMER SCIENCES



Alan Rodriguez displays the holiday ornaments he made for Ms. Clark's FACS class!



## BOOK CREATOR IN LIBRARY SKILLS CLASS

Students are getting creative with Book Creator! Across the middle school, students have been using an online tool called Book Creator to make projects in various classes. This tool



allows students to make their stories, poems, and ideas pop in a presentation that looks like a book. Students can alter the backgrounds, pictures, and fonts in Book Creator to make their stories their own. Kids in Language Arts, Social Studies, Spanish, and Library Skills are all making colorful and unique online books to present their ideas.

In Library Skills Class, students chose a specific genre to write a story about, and used Book Creator to help tell their stories. The sixth grade students did a great job!



The students in Miss Clark's Creative Arts Class were a part of a collaborative effort to spread some holiday cheer. We helped decorate the hats for Miss Anderson's Christmas Concert. Many thanks to Miss Ansara for designing the letters for us. The students were glad to contribute in a small way to a music program that has been the largest that WLC has ever had. Congratulations Miss Anderson! We are proud of you and all of our WLC musicians.

--

## ESTART PROGRAM FOR HIGH SCHOOL STUDENTS

The eStart program enables high school students to take community college courses for dual high school AND college credit. Courses offered through the eStart program are **100% online** college courses. eStart is an excellent opportunity for high school students to enhance their educational experience, and get an early and affordable start on their college careers.

For more information visit, <https://www.ccsnh.edu/colleges-and-programs/programs-for-high-school-students-to-earn-college-credit/estart/>, or feel free to contact Ed Symes, his information is listed below

The courses will run from January 19, 2021 – May 07, 2021.

### **Ed Symes**

eStart Program Coordinator  
Community College System of NH  
26 College Drive  
Concord, NH 03301  
603-717-5965  
[estart@ccsnh.edu](mailto:estart@ccsnh.edu)

## **DECEMBER STUDENTS OF THE MONTH**

### **MIDDLE SCHOOL**

#### **6th Grade**

**Jordin MacCallum:** The Dream Team is excited to nominate the following 6th grade student as December Student of the Month. This student has done a phenomenal job participating in class, asking questions, and giving each class his very best effort. His hard work has not gone unnoticed, and we are very proud of him. Congratulations to Jordin MacCallum, Dream Team's December Student of the Month.

**Eva Roy:** This month, the Dream Team would like to recognize a dedicated 6th grader who not only has put in great effort into her schoolwork, but has more importantly shown a kindhearted, caring attitude toward those around her. She has been a very positive presence in the classroom this month. The Dream Team is excited to present Eva Roy as the December Student of the Month.

#### **7th Grade**

**Isaac Roy:** This 7th grader is one of the hardest working students in his class. He is a computer and robotics whiz; these skills help him succeed in all of his classes. This student always strives to get his work done on time and asks very good questions. Congrats to Isaac Roy for standing out as a December Student of the Month!

**Tyler Rivard:** Team Awesome would like to acknowledge this prepared seventh grade student who regularly participates in class discussions. Please join Team Awesome in congratulating Tyler Rivard for being our December Student of the Month.

#### **8th Grade**

**Lillian Case:** Team Awesome would like to recognize the following eighth grade student for her positive attitude, wonderful work ethic, and can do spirit. She is a great friend and helpful person. Outside of school, she enjoys reading, music, baking and cooking. Please, join Team Awesome in congratulating Lillian Case for being our December student of the month.



dedication in all of her classes. She is a good friend, and is always willing to help other students in her classes. She works incredibly hard and also pushes herself to complete any and all challenge options that are presented to her. Congratulations, Kelsey!

## HIGH SCHOOL

WLC would like to congratulate the 9th and 10th grade students of the month for December: Congratulations goes out to **Nicholas Fantasia and Ella Morris** from the 9th grade and from the 10th grade a big congratulations goes out to **Austin Kimball and Zoey Hall**.

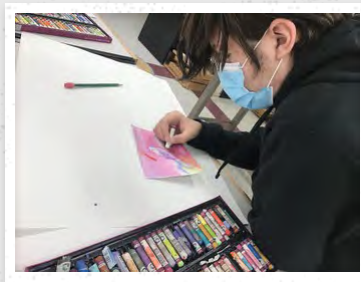
## ART AT WLC



## 2D ART

The 2D high school art students received great recognition from the downtown Wilton community with their framed artworks displayed in 8 local businesses downtown Wilton. Since the ending of the December holiday break, they expressed interest in creating landscapes with their own personal concepts. As we have been exploring various ways to create landscapes with watercolor, ink, and oil pastels, we have shared in discussion about unique ways to approach composition, focal point, and ways to imaginatively reapproach a

landscape through deconstruction and reconstruction. We are so proud of these young artists who are pushing the edge of their comfort zone and taking creative risks necessary to reveal thought provoking visuals and deeper meaning.

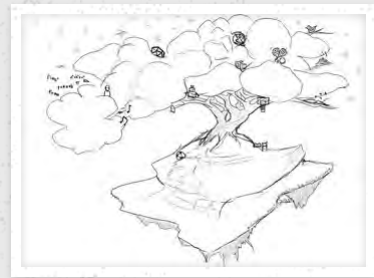


## COMMUNICATION ARTS

Our small high school Communication Arts class of 5 students are another group of amazing youth who are working hard within their creative pursuits to help build bridges within the WLC and Wilton-Lyndeborough Community. If not for this group of all stars, we would not have had a successful visual marketing effort during our WLC Holiday Art Market and Holiday Art Walk in downtown Wilton. These students have also been working on building out a brand for the



new Communication Arts department, starting with a strong foundational logo design which will allow for room in creative innovations of various illustrative iterations (think MTV's versatile logo designs). Lastly, they are ending their hard-working semester with an epic *floating island* mural in the WLC cafeteria. The main motif is a tree that houses symbols representative of the middle-high school's academics, sports, clubs, and other interests. Thank you, Comm Art youth!



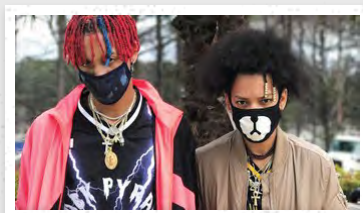






## 6TH GRADE UA1

The 6th grade UA1 students have been digging deep into the inquiry into how the masks we wear in protection of the current pandemic could also be worn as a way to express our identities. We have thus been learning techniques of the textile arts by repurposing fabric and learning hand stitching to create shapes, lines, and word art on masks created by our principal's mother, Nida Esteban Weaver! We are all so grateful for this opportunity and gifted masks that are made with the colors of our school in mind. We began this unit looking at the creative expressions of an American teenage brother musician duo, Ayo and Teo Bowles, who actually began wearing masks as a fashion statement and part of their growing identity back in 2017. By observing and sharing dialog about how and why youth express themselves in unique ways, our students were able to see the reasons and possibilities of creating a mask beyond the purposes of protection from a virus.

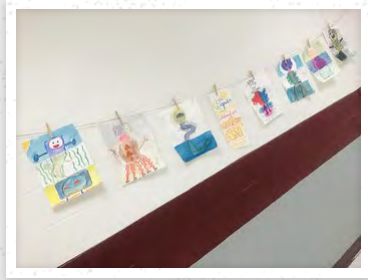


## 6TH GRADE UA 2

The big words for 6th grade UA2 this quarter has been community and collaboration. From the beginning of this quarter these young artists hit the ground running in preparation for the first annual WLC art market held in the school library. The signs that they made helped spread holiday cheer and awareness of student art that was being sold in contribution to the WLC community family fund for holiday gifts. From there their painting experiences were loose and explorative; satisfying both their individual interests as well as collaborating with each other in games such as our Collaborative Creatures made with pastels and watercolor. Their final project is investigating tiny landscape worlds and floating islands that represent their



imagination. They are practicing constructing spatial awareness in a 2D space with focal points, value, layering, and patience in smaller mark-making with a brush.



## REMOTE ARTISTS

Our remote artists continue to be resilient self-directed artists using creative prompts and suggestions posted on Google Classroom as a starting point, but running with their own creative desires. Look out for a remote art show coming soon composed of both middle and high school artwork and artist statements!

## DECEMBER WARRIOR WATCH RECIPIENTS

These students are truly WLC Warriors! They were caught doing something kind, wonderful, helpful, or just all around awesome! Keep it up!

Kayden Christopher

Zach Levesque

Abram Peters

Tyler Rivard

Sabastian Williams



# WLC PTO MEETING

WHEN

**MONDAY, FEB. 1ST, 5:30PM**

WHERE

**THIS IS AN ONLINE EVENT.**

**MORE INFORMATION**

Contact [wlcpto@gmail.com](mailto:wlcpto@gmail.com) with any questions.

Join Zoom Meeting

[https://zoom.us/j/93089373877?  
pwd=azdiSTd2dmVVL1FpUG1KbkNWTEZudz09](https://zoom.us/j/93089373877?pwd=azdiSTd2dmVVL1FpUG1KbkNWTEZudz09)

Meeting ID: 930 8937 3877

Passcode: 798042



# **FLORENCE RIDEOUT ELEMENTARY SCHOOL**

18 TREMONT STREET

WILTON, NEW HAMPSHIRE 03086

**(603) 732-9264 Main**

**(603) 654-3490 Fax**

[www.sau63.org](http://www.sau63.org)

---

Robert LaRoche, Principal

## **FRES School Board Report**

### **Day to Day**

FRES continues with in-school and remote instruction. The adjustment to those students who changed platforms for the second semester were minimal and therefore no need to make staffing moves. I have been Google Meeting with our remote teachers and they feel confident in the progress of their students. The in-person learning is also moving along well and we have just finished mid-year STAR 360 assessments.

We are very thankful for the community spirit that is evident in Wilton-Lyndeborough as seen through the donations coming in to FRES. MD's Recycling provided enough money to replace the swings in the playground at a cost of \$1,834.00. We have ordered the swings and are in the process of scheduling installation.

Brookside Mobil would like to make a generous donation of \$500.00 to go towards our math and science work. A memo asking to accept this donation is included with this board packet.

### **Staffing**

While we await the final budget approval, some teaching assignments have been made that I feel will benefit the students and staff. They are as follows:

Grade 1 – Ms. Fuller, Ms. Lemire, Ms. Cambray

Grade 2 – Ms. Desmarais, Ms. Lindquist, Ms. Hawkes

Grade 3 – Ms. Sappet, Ms. Petrone, Ms. Drew

Grade 4 – Ms. Reid, Ms. Galluzzo

Grade 5 – Ms. Stewart, Ms. Lafoe

In order to determine how students are progressing during the pandemic we compared student progress this year compared to last. To do that we looked at the improvement from the September 2019 to January 2020 STAR 360 and the September 2020 to January 2021 STAR 360 data. We also focused on the change as cohorts. For example, the current fifth grade scores matched with the fourth grade scores from last year. That would be the best measure in

determining improvement rates. This would typically be work for the RtI Coordinator but in their absence our WIN team lead by our Reading Specialist Ms. Tammy Cargill were able to collect the data.

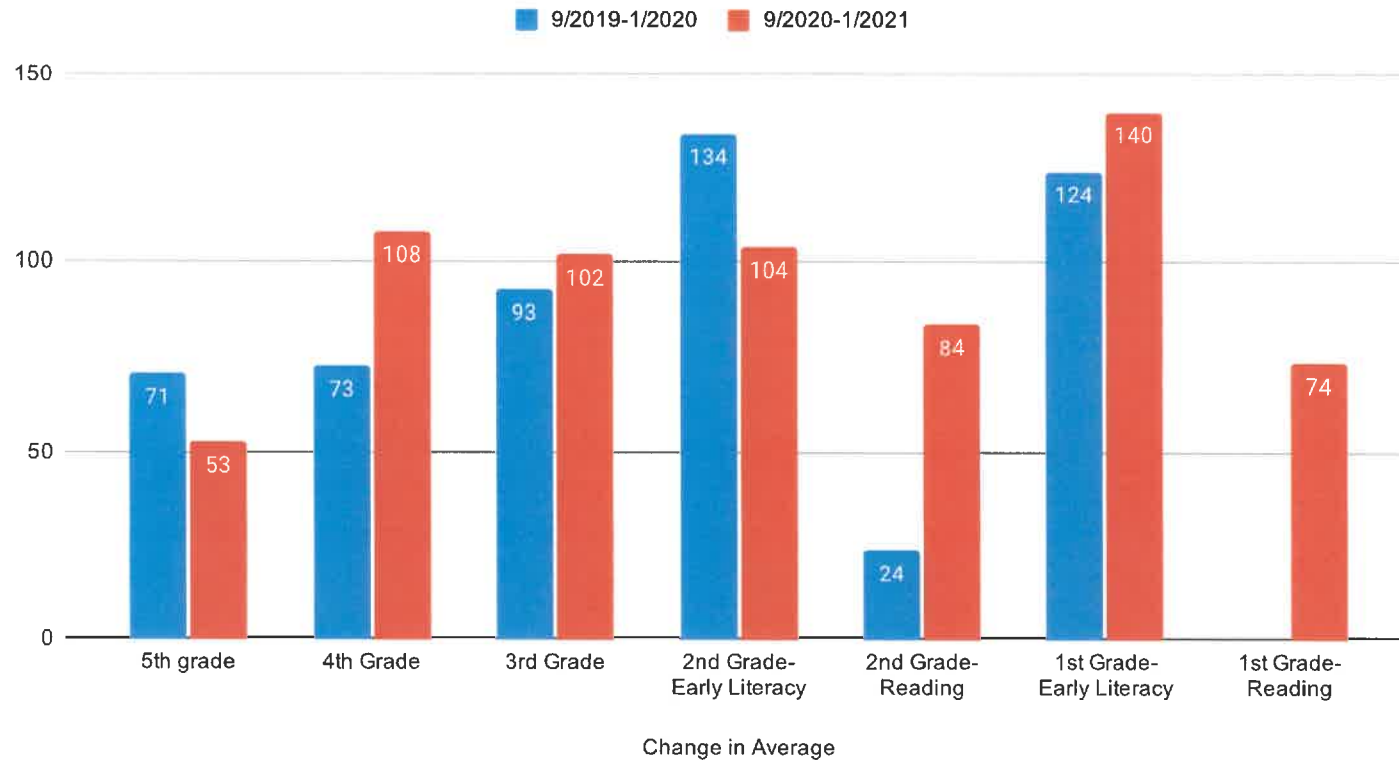
The results show a variation from grade to grade. We will have to dig deeper into the data to pull out information that can be applied to the classroom but it is encouraging to see that students made gains across the board this year at a significant rate. Our intention was to see if students were progressing slower and if so, what interventions we would use to address the issue.

Finally, we are very happy to welcome our new school counselor to FRES. Ms. Aimee Gelineau started work at FRES on January 25<sup>th</sup> and has jumped right into things meeting with staff and students and soon parents.

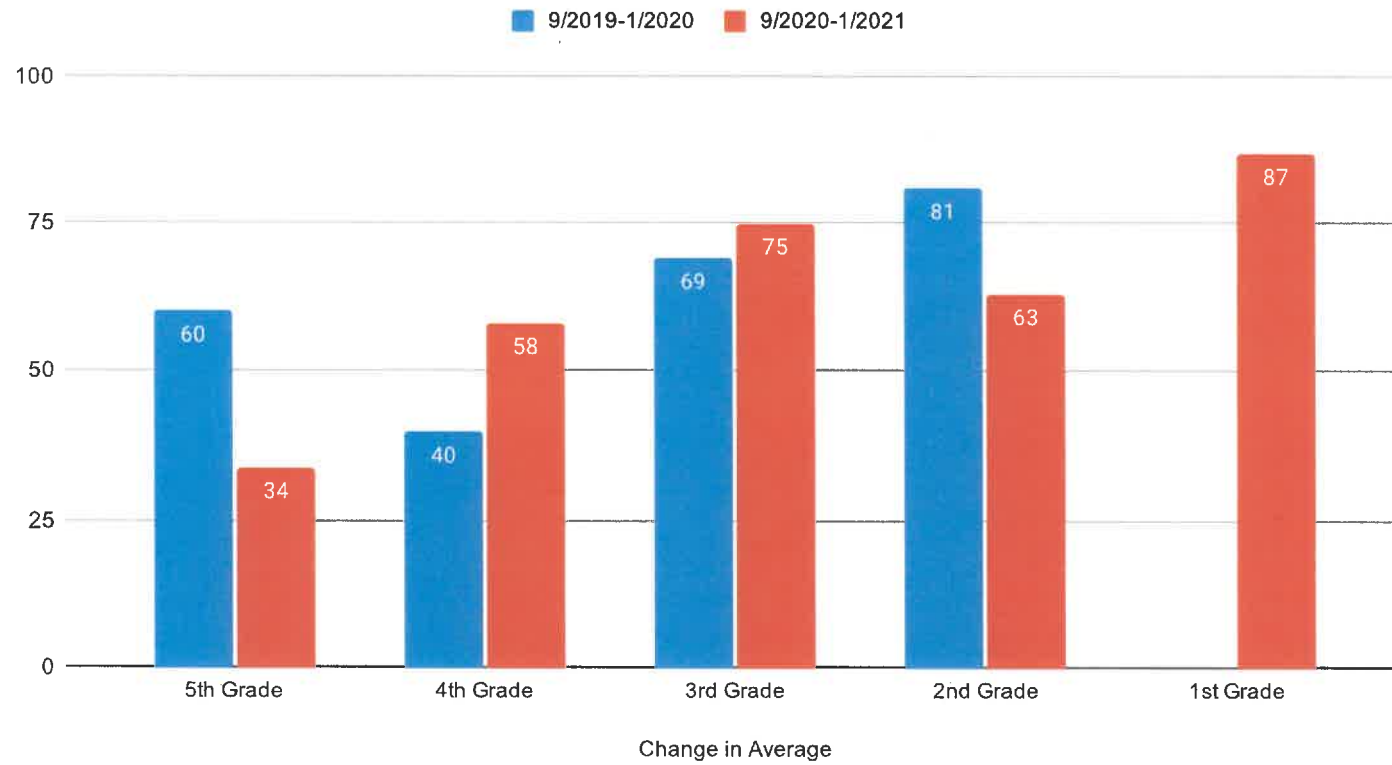
Thank you,  
Bob LaRoche



## Change in Average Scaled Score-Reading



## Change in Average Scaled Score-Math





<b>Reading</b>	<b>Change Average Scaled Score</b>	<b>Change in Average Grade Equivalence</b>	<b>Avg. Instructional Reading Level</b>
<b>5th Grade</b>			
9/2019-1/2020 (37 Students)	71	0.6	0.5
9/2020-1/2021 (39 Students)	53	0.4	0.7
<b>4th Grade</b>			
9/2019-1/2020 (37 Students)	73	0.6	0.7
9/2020-1/2021 (40 Students)	108	0.8	0.8
<b>Third Grade</b>			
9/2019-1/2020 (30 Students)	93	0.7	1
9/2020-1/2021 (34 Students)	102	0.8	0.8
<b>Second Grade - Early Lit.</b>			
9/2019-1/2020 (19 Students)	134	0.7	-
9/2020-1/2021 (6 Students)	104	0.7	-
<b>Second Grade - Read</b>			
9/2019-1/2020 (41 Students)	24	0.8	
9/2020-1/2021 (51 Students)	84	0.7	0.9
<b>First Grade - Early Lit.</b>			
9/2019-1/2020 (34 Students)	124	0.6	-
9/2020-1/2021 (12 Students)	140	0.9	-
<b>First Grade - Read</b>			
9/2020-1/2021 (17 Students)	74	0.9	1.6

<b>Math</b>	<b>Change Average Scaled Score</b>	<b>Change in Average Grade Equivalence</b>
<b>5th Grade</b>		
9/2019-1/2020 (37 Students)	60	0.9
9/2020-1/2021 (39 Students)	34	0.5
<b>4th Grade</b>		
9/2019-1/2020 (36 Students)	40	0.4
9/2020-1/2021 (40 Students)	58	0.7
<b>Third Grade</b>		
9/2019-1/2020 (30 Students)	69	0.7
9/2020-1/2021 (34 Students)	75	0.8
<b>Second Grade</b>		
9/2019 - 1/2020 (52 students)	81	0.6
9/2020-1/2021 (54 students)	63	0.6
<b>First Grade</b>		
9/2020-1/2021 (27 Students)	87	0.7

**FLORENCE RIDEOUT ELEMENTARY SCHOOL**

18 TREMONT STREET

WILTON, NEW HAMPSHIRE 03086

**(603) 732-9264 Main**

**(603) 654-3490 Fax**

[www.sau63.org](http://www.sau63.org)

---

Robert LaRoche, Principal

January 26, 2021

School Board and Superintendent Lane,

I am writing to ask for you to consider accepting a donation from Brookside Mobil in the amount of \$500.00 to go towards the science and math programming at FRES. The money must be used for this purpose and the donation is contingent on this use.

We will meet as a team to discuss the items that would be purchased should the donation be accepted.

Thank you,  
Bob LaRoche



As of January 27, 2021

<u>FY19 ACTUAL</u>	<u>FY20 ACT</u>
--------------------	-----------------

[illegible]

**Wilton-Lyndeborough Cooperative School District**  
**School Administrative Unit #63**

192 Forest Road Lyndeborough, NH 03082  
603-732-9227

Bryan K. Lane  
Superintendent of Schools

Ned Pratt  
Director of Student Support Services

Robert Mullin  
Business Administrator

TO: The WLC School Board and Budget Committee  
FROM: Bryan Lane  
DATE: 1/27/2021  
RE: Possible Warrant Article Language

**Article IV: OPERATING BUDGET**

To see if the Wilton-Lyndeborough Cooperative School District will vote to raise and appropriate the Budget Committee's recommended amount of \$12,973,077 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

Recommended by  
Recommended by Budget Committee

Estimated Tax Impact Lyndeborough – -\$0.05  
Estimated Tax Impact Wilton – -\$0.06

**Article V: COLLECTIVE BARGAINING AGREEMENT BETWEEN SCHOOL BOARD AND TEACHERS' ASSOCIATION- No dollar figure has been determined or length of contract.**

To see if the Wilton-Lyndeborough Cooperative School District will vote to approve the cost items included in the collective bargaining agreement reached between the Wilton-Lyndeborough Cooperative School Board and the Wilton-Lyndeborough Cooperative Teachers' Association which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year, 2021-2022 \$XXXXX.XX

Fiscal year	Estimated Increase
2021-2022	XXXXX.XX

and further to raise and appropriate the sum of \$XXXXX.XX for the 2021-2022 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

Recommended/Not recommended  
Recommended/Not Recommended

Estimated Tax Impact Lyndeborough - \$X.XX  
Estimated Tax Impact Wilton - \$X.XX

**Article VI: SPECIAL MEETING FOR DEFEATED/AMMENDED COLLECTIVE BARGANING AGREEMENT**

Shall the Wilton-Lyndeborough Cooperative School District, if WARRANT ARTICLE V is defeated, authorize the Wilton-Lyndeborough Cooperative School Board to call one special meeting, at its option, to address WARRANT ARTICLE V cost items only?  
(Majority vote required).

Recommended by School Board

This warrant article has no tax impact.

**Article VII: COLLECTIVE BARGAINING AGREEMENT BETWEEN SCHOOL BOARD AND SUPPORT STAFF ASSOCIATION**

To see if the Wilton-Lyndeborough Cooperative School District will vote to approve the cost items included in the collective bargaining agreement reached between the Wilton-Lyndeborough Cooperative School Board and the Wilton-Lyndeborough Cooperative Support Staff Association which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year, 2021-2022:

Fiscal year	Estimated Increase
2021-2022	\$24,148
2022-2023	\$19,546

and further to raise and appropriate the sum of \$24,148 for the 2021-22 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

Recommended by the WLC School Board  
Recommended by the Budget Committee

Estimated Tax Impact Lyndeborough - \$0.04  
Estimated Tax Impact Wilton - \$0.05



## **Article VIII: SPECIAL MEETING FOR DEFEATED/AMMENDED COLLECTIVE BARGANING AGREEMENT**

Shall the Wilton-Lyndeborough Cooperative School District, if WARRANT ARTICLE VII is defeated, authorize the Wilton-Lyndeborough Cooperative School Board to call one special meeting, at its option, to address WARRANT ARTICLE VII cost items only?  
(Majority vote required).

Recommended by the School Board

This warrant article has no tax impact.

## **Article IX: APPROPRIATE TO CAPITAL RESERVE FUND FOR FACILITIES**

To see if the Wilton-Lyndeborough Cooperative School District will vote to raise and appropriate the sum of **\$95,000** to be added to the Wilton-Lyndeborough Cooperative Building/Equipment & Roadway Capital Reserve Fund previously established. This sum is to come from general taxation. This article is a special warrant article and is not included in the operating budget. (Majority vote required)

Recommended by the School Board

Recommended by Budget Committee

Estimated Tax Impact Lyndeborough - \$0.15

Estimated Tax Impact Wilton - \$0.18

## **Article X: APPROPRIATE TO CAPITAL RESERVE FUND FOR SPECIAL EDUCATION**

To see if the Wilton-Lyndeborough Cooperative School District will vote to raise and appropriate the sum of **\$50,000** to be added to the Wilton-Lyndeborough Educating Educationally Disabled Children Capital Reserve Fund previously established. This sum is to come from general taxation. This article is a special warrant article and is not included in the operating budget. (Majority vote required)

Recommended by School Board

Recommended by Budget Committee

Estimated Tax Impact Lyndeborough - \$0.08

Estimated Tax Impact Wilton - \$0.09

**WILTON-LYNDEBOROUGH COOPERATIVE  
SCHOOL BOARD EMERGENCY MEETING  
Tuesday, January 5, 2021  
Wilton-Lyndeborough Cooperative M/H School  
6:30 p.m.**

The videoconferencing link was published several places including on the meeting agenda.

Present: *Alex LoVerme, Jonathan Vanderhoof, Mark Legere, Brianne Lavallee*

Online participation: *Carol LeBlanc, Jim Kofalt Tiffany Cloutier-Cabral (6:54pm), and Charlie Post*

*Superintendent Bryan Lane, Business Administrator Rob Mullin, Principals Peter Weaver and Bob LaRoche (online),  
Director of Student Support Services Ned Pratt, Technology Director Mark Kline, and Clerk Kristina Fowler*

**I. CALL TO ORDER**

Chairman LoVerme called the meeting to order at 6:49pm.

**II. EMERGENCY MEETING**

A quorum of the Board was not present therefore the meeting was moved to the emergency meeting; link had been published several places including on the meeting agenda. Those online were informed and any who needed the emergency link were provided it. Superintendent informed everyone that there will be a nonpublic session for approximately 20-30 minutes and then will return to the emergency meeting via emergency meeting link.

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

Superintendent informed everyone that there will be a nonpublic session for approximately 15-30 minutes and then the emergency meeting will resume.

**IV. NON-PUBLIC SESSION RSA 91-A:3 II (C)**

*A MOTION was made by Mr. Legere and SECONDED by Mr. Vanderhoof to enter Non-Public Session to discuss a student matter RSA 91-A: 3 II (C) at 6:49pm.*

*Voting: via roll call vote, six ayes; one abstention from Chairman LoVerme motion carried.*

**• RETURN TO PUBLIC SESSION**

The Board entered public session at 7:44PM.

There was a brief pause to adjust the technology. The joint session started at 7:49PM and the Board returned to the agenda as written after the joint session concluded.

**V. ADJUSTMENTS TO THE AGENDA**

Superintendent provided a document showing numbers for free and reduced, this is information not an adjustment.

**VI. PUBLIC COMMENTS**

Due to the change in order of the agenda, public comment was just completed at the end of the joint session.

**VII. BOARD CORRESPONDENCE**

**a. Reports**

**i. Superintendent's Report**

Superintendent gave an overview of his report which included thanking teachers, administrators and parents. He continues to send absentee reports out to the Board of those who are quarantining; there are a number of people but no positive cases concerning students or staff to the best of his knowledge. The Department of Health has closed all the reports on those we have submitted in the past and the cases are no longer considered a risk factor. One of the long term subs will no longer be available as of January 11 as they will be student teaching in our building. We will have 2 long term substitutes to get us through to Martin Luther King Day. Those 2 contracts will conclude and we would go



back to regular substitutes at a rate of \$120 per day. He provided some information regarding voting attendance to the district meeting over the last few years. There was a phone outage for about 30 minutes; parents were informed, the Board was informed, the outage was related to a “switching station” in NY. Ms. Anderson, music teacher did an outstanding job creating the virtual concert and he voiced appreciation for this and to the students involved.

A brief discussion was had regarding extending/or not, the long term substitute positions. Superintendent reports our numbers have dropped significantly after break, some who were intending to travel did not with one exception. He believes things are being handled well at this point and the person is working remotely. When you look at the area numbers of increased cases of exposure it may move in the opposite direction. He confirmed we added 2 regular substitutes. Discussion continued regarding extending the long term substitute contracts, how long should they be extended, should they be extended, the concerns of community, students need the support, expense was not too much and it seems to be working. Superintendent suggested if contracts are extended, extend them through a week or two after February break. It was suggested to see if we have funding this. He spoke that extending the 2 contracts through April 1 for example would still keep us in the parameters of the account. He reported there is one maternity leave coming up the first or second week of May. Working remotely is a possibility for this and if so it would cut it back by 2 weeks. A question was raised if there is reimbursement from CARES funding if we were to extend contracts or even hire an additional person. Superintendent believes we have expended the CARES funds we needed to expend by December 31. Mr. Mullin agrees with this. He spoke that the funds we see in reporting do not reflect the application of those CARES funds back into the account. We have not reduced that amount and will do so by the end of next week. We do still have funds available from the first round of funds of about \$4,500. He confirms the cost of the substitutes are COVID related expenditures and we could use current funds that are remaining plus additional funds we will receive to extend the contracts. A question was raised if 2 is enough. Superintendent responded, the question is could we find another; the Board can authorize the continuation of the 2 substitutes we have for a specified length of time. We can advertise and if we see a need we can ask the Board for additional as we move forward. It was noted when this was first discussed a question had been raised if this would be an issue as far as the CBA is concerned. Superintendent responds contracts were for 28 days initially and if we did another 30 days, it will take us to about March. It was noted educators may be vaccinated in the range of February/March. Discussion was had the word is out on what we have done, we have CARES money for it, if we wait on this we may lose the substitutes to other districts. Support was expressed to extend the 2 long term substitutes contracts right now to keep the schools open.

*A MOTION was made by Ms. Cloutier-Cabral and SECONDED by Ms. LeBlanc to extend the 2 long term substitute contracts for an additional 30 days.*

*Voting: via roll call vote, seven ayes; one abstention from Chairman LoVerme, motion carried.*

## **ii. Business Administrator’s Report**

Mr. Mullin read his report which included welcoming everyone back after the holidays. Prior to the break, the US Congress approved a second round of federal grant funding, known as the CARES-ESSER Act. As of the date of this writing this, it is believed to include an amount for school districts and he confirms that there is an amount there for us. He hoped to have more clarity on the amount and acceptable uses but unfortunately the delay in signing the bill has pushed this out at least another week or so. He has heard several different opinions on how much we could expect, it would be at least the same amount as last time, \$70,000. In this bill there is additional funding for private schools which means we would not have to share any amount we will receive. During the next several months the department will be evaluating process and procedures looking for ways to function more efficiently. He provided an example; Ms. Spurrell is working with SchoolCare to move more of our onboarding of new employees and benefits selection to a secure, online site which should reduce process times and trips to the business office. He is confident they can identify more time savings process improvements throughout the year. Ms. Spurrell and Ms. Fowler worked quite a bit today updating the website with new/updated documents for employees to access. Once the budget is complete for FY 2022 he asked the Board to being the process of reviewing policies specifically in section D-Fiscal Management which should be reviewed on a regular basis. He is happy to work with the Policy Committee in reviewing and suggesting any possible revisions to be considered.

Appreciation was expressed to hear that the business office is looking at the process and procedures.

## **VIII. 7:00PM JOINT BOARD & BUDGET COMMITTEE SESSION**

*Present: Leslie Browne, Christine Tiedemann, Dennis Golding, Bill Ryan, Kevin Boette and participating online: Jeff Jones, Jennifer Bernet and Adam Lavallee*

114 The meeting started at 7:49pm. The Budget Committee was already in session as they met prior.

115 **a. FY 2021-2022 Budget**

116 **i. Final Draft Preparation for Public Hearing**

117 Superintendent reports that at this point we are waiting for the Budget Committee to finalize a budget number. At that  
118 point the Budget Committee would prepare a presentation for the public hearing and town meeting. He adds, we are  
119 available to assist Chair Browne and the committee anyway possible and provide documentation as requested. A final  
120 number has not been determined or voted on to the best of his knowledge. He confirmed the number for the operating  
121 budget on the warrant is a place holder only and has no significance. A question was raised if they have seen final  
122 numbers for revenue and food service. Mr. Mullin confirms they were already presented. Chair Browne notes the  
123 committee will meet next week and go through everything but thinks the Boards need to discuss the meeting format.  
124 She questioned if the School Board has discussed this. Chairman LoVerme confirms there has been a little discussion  
125 on this. Superintendent spoke that according to the measurements using the gym and cafeteria combined, with seating  
126 6 feet apart in all directions can hold 240 people. The Boards would be on the stage in a tiered manner. The moderator  
127 will have space and there will be a need for an assistant moderator. We would fill the gym first and any additional  
128 would go in the cafeteria, mics would be in both places for public comment and make sure all parties have the ability  
129 to speak; all will remain seated and if needed hand votes can still be counted. The ballot box could be placed in the  
130 hallway and people can come out their vote, there will be no milling about, no tables or sales for food. Even if we had  
131 a large turnout like last year, we could seat 250 or so and use any overflow in other rooms. A question was raised if  
132 there would be a zoom component, Superintendent responded we could create a format like this to be at home and  
133 listen. He does not know the legality of having anyone speak remotely and he would have to look into it because there  
134 is no way to confirm they are citizens unless it is in a written format and could be read out loud. The vote could be  
135 called at a certain time to allow the people to drive in and vote but they cannot leave and take the ballot card with  
136 them. Chairman LoVerme spoke that voting would need to take place on a different day, it be drive up and the clerk  
137 would have to check voter registration in order for them to get the ballot and then vote. A question was raised if there  
138 are state limits on the number of people gathering, Superintendent doesn't believe so but will check. It was noted  
139 there are more staff and students here on a daily basis. Superintendent added if we used additional rooms we would  
140 need an assistant moderator in each room and to hire a sound person to hook into the sound system; we don't have  
141 that capability on staff. It was noted social distancing is not required but recommended. Superintendent also said an  
142 option was to have on stage only those who would be presenting and all others sit in the audience. A question was  
143 raised if anyone had reached out to Moderator, Mr. Holland. Superintendent will be calling him this week. He noted  
144 both towns are doing in person voting he believes. It was agreed there is a lot to work out. Superintendent notes if we  
145 do the annual meeting in this facility, in person, there wouldn't be a lot of changes. He questioned if masks would be  
146 required. A brief discussion was had regarding this including can you require it, can you prevent someone from  
147 coming in who doesn't want to wear one, and how is that enforced. Superintendent believes citizens were allowed to  
148 enter without a mask during the town voting recently. It was noted we do have a mask mandate. It was noted you  
149 cannot exclude anyone as there are exceptions for those with medical conditions; it was agreed we need to be sure. It  
150 was recommended to reach out to the Moderator. Superintendent also would like information from the State of NH. In  
151 summary, the plan is to have the meeting (in person) and a few things will need to be planned, reach out to the  
152 Moderator and look into facts around masks. Superintendent adds he doesn't know that we will have the same level of  
153 turnout as last year but we may. Discussion continued on the matter. Superintendent confirms there will be no  
154 childcare offered. It was noted the Moderator has given this quite a bit of thought and it has been solved at the last two  
155 elections. It was further noted fundamentally this is different than an election and we need to determine what is legal  
156 and what is not, it is unchartered waters and it is suggested to reach out to the Secretary of State's Office.

157 **ii. Warrant Articles**

158 Superintendent provided the warrant articles; he assumes the Budget Committee will vote on them next week. The  
159 CBA with the WLCSSA has been ratified by both the School Board and the WLCSSA. The CBA with the WLCTA is  
160 going to "Factfinding" and hoping for recommendations to be voted on prior to the public hearing. There are additional  
161 articles listed that have been previously discussed.

162 **iii. School Counselor/Social Worker Position**

163 Superintendent reports this was a request for information and he has provided a document with approximate costs. For  
164 counseling-contracted services, hourly rates can range from \$85 per hour to \$140 per hour, using the lower cost for 4  
165 hours per day at 174 days, would cost \$59,160. To increase a school counselor to full time, additional cost to budget  
166 would be \$46,727. He provided a list of school districts who have social workers; cost is determined by the salary  
167 schedule, by degree and step. He confirms regarding social workers and school counselors, one does not replace the  
168 other, the schools who have them have both. He believes they follow the same guidelines of no more than 100  
169 students per counselor. He confirms there didn't seem to be an issue in the language that would preclude having 2 half

time positions although it may be difficult to find. He adds a prior candidate who is still interested is being interviewed and there are one or two that live in NY that we will reach out to if needed. It was noted it is difficult to determine what the impact of a half time counselor is during normal times; this is why the job description had been asked for. Superintendent notes there are 3 applicants currently for the half time position and they are speaking with one at this time. It was noted there had been discussion regarding the need for the remainder of the year. Superintendent reviewed the information Ms. Kovaliv provided regarding duties associated with a MS counselor. Superintendent believes about 2 hours are already allocated before the counselor comes in for the day which leaves roughly 2 hours to complete the rest of the work. A question was raised regarding disadvantages of going with an employee vs. contracted service. Superintendent believes the issue would be that it is more expensive initially for a contracted person (\$59,160) and a person on staff although less expensive to start, would move up the pay scale each year. Concern was raised that initially this was a problem related to this year due to COVID and the problems may or may not exist next year. Superintendent confirms COVID has not been a part of budgeting for next year. The amount of need regarding social and emotional needs and acclimating student back into the school environment after having such disruption will be difficult and transitioning from 5<sup>th</sup> to 6<sup>th</sup> grade is always an issue. When the counselor position was reduced it was not reduced because it was not needed, it was reduced because we needed a budget reduction. Concern was raised that we are trying to stay within a certain budget and there are not any offsetting costs being offered. Superintendent spoke wanting to be clear that this was not brought forward by administration, this was a School Board discussion. There was no request to provide offsetting reductions nor would he recommend them at this time. It was confirmed this was not presented to the Board during the budget, it was a request made by Chairman LoVerme. Superintendent confirms current MS population is 140 students and the incoming 5<sup>th</sup> grade is about the same size as the outgoing 8<sup>th</sup> grade, he anticipates this to be consistent. A school counselor should not have more than 300 students and it has been a full time position since he has been here but prior to that he believes half of the time was spent teaching and the other half was spent as counselor. A question was raised if the Superintendent thought it could be reduced back to half time in 2 years if this is a short term need due to COVID. Superintendent responds it would "behoove" the district to determine the number of students needing social emotional support and how many referrals were requested; that information should be requested from the school to determine if it justifies a full time vs. half time position. Superintendent confirms the counselor serves the students but has a role in working with families helping as a resource. A question was raised regarding what the process is for referrals to a counselor and how many are there. Superintendent explains at FRES, MS and HS the counselor meets with a core group of students daily, anywhere from 10-20, "lunch bunch" groups by grade; the day may alternate. He was unsure of the number of referrals; he doesn't know how many 504 plans we have, they are student specific and he can look into that. The MS has a teaming approach and referrals can be done on a regular basis, he does not know how formal the process is but it can come from a teacher or a parent. Suggestion was made if this is a Board fact finding mission that the budget discussion continue. It was noted that this is on the agenda to be discussed during the joint session and it is important information for the Budget Committee to hear as it may show up on the budget. The Budget Committee will take this up when and if a decision was made. There was a suggestion that perhaps it should be a warrant article.

## **IX. PUBLIC COMMENTS**

The public comment section of the agenda was read.

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

Chair Browne expressed the following public comment, she asked for confirmation if the Superintendent Search Committee is made up of only 3 Board members Mr. Post, Mr. Kofalt and Ms. Cloutier-Cabral. She voiced concern that this is a very narrow committee and she asked if there is an ad posted yet. Superintendent has drafted an ad based on the last ad that was used and has sent it to Mr. Post and Chairman LoVerme for review. Ms. Browne spoke that previously we have used consultant services and one of the biggest thing they helped us to do was to come up with a job description and that was one of the most important needs; it takes time to determine that and she feels it is rushed and is a disaster waiting to happen.

The Budget Committee will meet on January 12, 6:30pm at WLC and the next joint session will be January 19. Superintendent offered to attend the January 12 meeting if the committee would like.

*A MOTION was made by Ms. Tiedemann and SECONDED by Mr. Goulding to adjourn the Budget Committee session at 8:40pm.*

*Voting: via roll call vote, seven ayes; one abstention from Chairman LoVerme, motion carried.*



226 **X. ACTION ITEMS**

227 **a. Approve Minutes of Previous Meeting**

228 *A MOTION was made by Mr. Vanderhoof and SECONDED by Ms. Lavallee to approve the minutes of December 15,*  
229 *2020 as written.*

230 *Voting: via roll call vote, seven ayes; one abstention from Chairman LoVerme, motion carried.*

231  
232 *A MOTION was made by Mr. Vanderhoof and SECONDED by Ms. Lavallee to approve the nonpublic minutes of*  
233 *December 15, 2020 as written.*

234 *Voting: via roll call vote, seven ayes; one abstention from Chairman LoVerme, motion carried.*

235  
236 **XI. COMMITTEE REPORTS**

237 **i. Budget Liaison**

238 Mr. Vanderhoof attended for a very brief moment then returned for the nonpublic session. He reports that the majority  
239 of the committee is OK with the budget, there was not a lot of specific talk about it. Discussion was mainly about the  
240 meeting set up.

241 **ii. Negotiations**

242 Chairman LoVerme reports they have come to an agreement with the WLCSSA but not with the WLCTA.  
243 Superintendent added they are in the process of “Factfinding” where the Association presents a list of information and  
244 our attorney has asked for information. Both parties will finish presenting materials to the “FactFinder” and it is  
245 being requested to expedite the report so that we can have this for month end. The report is presented to both parties  
246 in nonpublic. At that point both sides will vote. If both sides approve it, the warrant will go on as approved by the  
247 School Board and wait for determination from the Budget Committee. If either side, one or the other choose to say  
248 yes, the warrant is created and if the School Board did not approve, it would show not approved by the School Board  
249 on the warrant and the Budget Committee determines if they approve or not. If neither side accepts it, we move  
250 forward with no contract, no increase for teachers and negotiations reopen in the fall.

251  
252 **XII. RESIGNATIONS / APPOINTMENTS / LEAVES**

253 **a. Retirement/Jo Anne Dufour-FRES School Counselor**

254 Superintendent reviewed that Ms. Dufour will retire on February 1, 2021. We have advertised for the position and  
255 have 2 applicants. Principal LaRoche will be speaking with them this week and we will also fill the position for the  
256 remainder of the year.

257  
258 **XIII. BOARD BUDGET DISCUSSION**

259 Mr. Vanderhoof spoke regarding the curriculum coordinator position and does not feel there is a solid plan  
260 surrounding how this person will be used and what is expected of them. With new administration coming in next year,  
261 he would like to see a plan for this position that is more than a job description but a 3-year plan. He would like a plan  
262 set up that indicates what we need, by when etc. and have this be part of the hiring process and for it to be most likely  
263 an actual employee vs. a contracted person. He is not confident we are spending the money wisely and thinks the  
264 Board/Budget Committee should consider removing it from the budget (\$70,000). Concern was raised that we are  
265 good about finding areas that need improvement but not the follow through on it. Goals are needed, what we want to  
266 achieve in the district and these should be clearly laid out. We are constantly instituting changes based on the person  
267 and not based on data. We need to lay out what we want them to do and have the curriculum evaluated and reviewed.

268  
269 Chairman LoVerme asked the Superintendent how long it would take to get a clear plan with input from school  
270 administrators and possibly head teachers. Superintendent believes by mid-February at the latest. The map is already  
271 there; we just need to find the pathway. Chairman suggests before we take it out of the budget, we need to see if we  
272 can have a plan. Superintendent does not disagree we need a plan and if it doesn’t meet Board requirements or is not  
273 sufficient to justify the scenario, the Board doesn’t have to spend it; there are no budget transfers. Mr. Vanderhoof  
274 voiced that part of this issue for him is also because there will be new administration and he wants the people who  
275 will be here ideally be those who will implement it to create it. Superintendent notes a plan like that is a living  
276 document; if you create a map and the Board agrees with it, you tell the candidates this is what we are hiring you to  
277 do, any changes would need to be submitted to the Board. Ms. Lavallee added she would like to see a plan that the  
278 Board can follow the progress of the curriculum and where we still need to go. Superintendent suggests using a Gantt  
279 Chart (timeline) that shows overlapping responsibilities over time for the Board and public to follow. Mr. Post noted  
280 part of the process is to look back at what is achieved and not achieved and we found a lot was not accomplished;  
281 there needs to be a roadmap and format of expectations and measure against those expectations. Mr. Post warns the  
282 Board about creeping up on expenses and notes if we are going to assign a full-time dollar amount we need to be

cautious. Mr. Vanderhoof spoke to clarify that he is questioning if the \$70,000 will be used effectively without a plan in place. Currently there is no path that a Board member has seen that we could hire someone and say this is the expectation whether it is a contracted person or not or part-time/full-time; we should have a plan in order to move forward with funding it so that we spend that money effectively. Chairman LoVerme notes if we do not have a plan, we don't move forward.

Mr. Post questioned if the Budget Committee approved of the capital reserve warrants. Mr. Vanderhoof responded that he believes they are not ready to vote on the warrants, mainly because they want to determine the final budget number then see everything in place although they could have after he departed their meeting.

#### **XIV. PUBLIC COMMENTS**

The public comment section of the agenda was read.

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

There was no public comment to report.

#### **XV. SCHOOL BOARD MEMBER COMMENTS**

Mr. Legere asked for clarification/refresh his memory, regarding the Superintendent Search Committee, as he thought that there would be other stakeholders included in the search after things got started by the committee. Mr. Vanderhoof confirmed this and Mr. Post added he hopes to be able to work on this next week.

Mr. Vanderhoof questioned if the MOU/Sunset Clause had to be put on the agenda for the 19<sup>th</sup>. Superintendent responds, we can have it on the agenda, he understands the concern of the Association; he thinks the District has worked in very good faith in working with people to work remotely and minimizing the days to be used for the FFCRA leave. As far as he knows the FFCRA, 80-hour scenario does not exist although this could change. We have very few staff who have not been able to work remotely. Documentation has been kept by Ms. Spurrell to track these things and for teachers who are working remotely not necessarily due to COVID. It was suggested an action item be put on the agenda to go over it (MOU). Superintendent agreed.

Chairman LoVerme thanked everyone.

Superintendent questioned if the Board needs to have a non-meeting for negotiations; no objection was heard to cancel it. No motion was made but a roll call vote was taken so that all understand.

*Voting: via roll call vote, seven ayes; one abstention from Chairman LoVerme, motion carried.*

Chairman LoVerme confirmed the non-meeting would not take place this evening.

#### **XVI. NON-PUBLIC SESSION RSA 91-A: 3 II (C)**

##### **i. Student Matter**

*A MOTION was made by Mr. Vanderhoof and SECONDED by Mr. Legere to enter Non-Public Session to discuss a student matter RSA 91-A: 3 II (C) at 9:30pm.*

*Voting: via roll call vote, seven ayes; one abstention from Chairman LoVerme motion carried.*

#### **RETURN TO PUBLIC SESSION**

The Board entered public session at 10:43pm.

*A MOTION was made to seal the non-public session minutes (inclusive of both sessions) by Ms. Lavallee and SECONDED by Mr. Legere.*

*Voting: via roll call vote, seven ayes; one abstention from Chairman LoVerme, motion carried.*

#### **XVII. ADJOURNMENT**

*A MOTION was made by Ms. Lavallee and SECONDED by Mr. Legere to adjourn the Board meeting at 10:44pm.*

*Voting: via roll call vote, seven ayes; one abstention from Chairman LoVerme, motion carried.*

*Respectfully submitted,*

*Kristina Fowler*

**WILTON-LYNDEBOROUGH COOPERATIVE  
SCHOOL BOARD EMERGENCY MEETING  
Tuesday, January 19, 2021  
Wilton-Lyndeborough Cooperative M/H School-Media Room  
6:30 p.m.**

The videoconferencing link was published several places including on the meeting agenda.

Present: *Alex LoVerme, Mark Legere, Brianne Lavallee, Participating online: Jonathan Vanderhoof, Tiffany Cloutier-Cabral, Charlie Post and Paul White*

*Superintendent Bryan Lane, Business Administrator Rob Mullin, Director of Student Support Services Ned Pratt, Technology Director Mark Kline, and Clerk Kristina Fowler, Participating online: Principals Peter Weaver, Bob LaRoche, and Assistant Principal Sarah Edmunds*

**I. CALL TO ORDER**

Chairman LoVerme called the meeting to order at 6:41pm.

**II. 6:45PM EMERGENCY MEETING**

Due to not having a quorum of the Board, the meeting switched to the emergency meeting; link was posted in several places including the agenda. Those participating online were informed and link was provided to anyone requesting it.

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**IV. ADJUSTMENTS TO THE AGENDA**

Superintendent Lane reported the following adjustments, the joint session will be moved up to the start of the meeting, an additional donation and a letter regarding the sale of property around WLC.

*A MOTION was made by Ms. Lavallee and SECONDED by Mr. Legere to accept the adjustments to the agenda. Voting: via roll call vote, six ayes; one abstention from Chairman LoVerme, motion carried.*

**V. PUBLIC COMMENTS**

The public comment section of the agenda was read. Superintendent called out all the phone numbers and names joined in the meeting for public comment.

Chairman LoVerme read correspondence from Lynne Crouse who was writing to support the MS Counselor position being increased to full time. A copy of the correspondence can be found with the minutes.

The joint session was moved up on the agenda. Joint session started at 6:46 pm. Minutes recorded below. Returned to the agenda as written after the joint session concluded.

**VI. BOARD CORRESPONDENCE**

**a. Reports**

**i. Superintendent's Report**

Superintendent provided an overview of his report, including how we have dealt with some COVID issues and found our way through in a positive manner. Regarding the WLCTA contract, we are in the Fact Finding stage and should have something from the Fact Finder by January 25. That should give the School Board time to consider it. He describes what Fact Finding is in his report. Professional development hours are reviewed annually for teachers and administration who are up for rectification; this year there are 19. Seven remain who need additional hourly credits to meet the requirement. Recommendations have been provided to the DOE to recertify those who have met the requirement. The Short-term Strategic Planning Committee will report later this evening. There were very few teacher absences today to report. He confirms he is still looking at February to have the information in for the curriculum plan. A question was raised if we have received the feedback from parents regarding schedule changes. He reports, we have 8 in a modified schedule who have not replied, otherwise he has a good number of changes.



FRES there are 3 moving from remote to in-school in various grades, at MS/HS one 7<sup>th</sup> grade, one in the 8<sup>th</sup> grade moving from remote to in-school, two in kindergarten moving from remote to in-school (could be a concern), one 10<sup>th</sup> grader coming in-school from remote. Students will come back on Monday although a couple have already come back in due to special needs. A question was raised if the Superintendent has any concerns. The Principals will speak to this later; he will speak regarding LCS. He was asked to clarify if the kindergarten looks like it may be a problem. He reports yes.

#### **ii. Director of Student Support Services Report**

Mr. Pratt provided an overview of his report. He provided some SPED statistics; SPED rate is 18.9%, the NH SPED rate is 15.5% and the National SPED rate is 14.9%. Our rate decreased a little from last year, less than 1%. He is not surprised that due to COVID, the referrals in the pipeline have increased. The process still remains the same; continue to look at the data and make determinations if the student meets the criteria for SPED. The number of RISE students has increased but not the number of ABA's. At LCS the SPED rate has increased (preschool is primarily SPED), there has been a slight increase at FRES and a decrease at the MS/HS, and out of district has remained the same. He will continue to watch the referral process carefully. The SPED Department is able to provide appropriate services for the number of students; with the number of staff we have now. Regarding the disability table in his report, he confirms for our purposes, it shows the primary disability although we may and often do, provide multiple services. A question was raised to provide the breakdown by school of the increased referrals. He reports there are more from LCS this year which is expected with the students being out last year, less from the MS/HS and more from FRES. He notes if you think how SPED works with the situation we had last year it makes sense to see the numbers we are seeing. Appreciation was expressed for providing the data; it shines a spotlight on why we have the budget that we do. It was noted that students in preschool do well with a mix of 50/50 SPED students and regular education students (as peer models); are we able to provide this now. Mr. Pratt reports for the 4 y/o program we already had peer models from last year and we kept that program. One of the things we were concerned about coming into this year was the number of students on IEP's in the 3 y/o program; we had decided late last spring to not have peer models in that classroom. He is a proponent of having peer models; he will look to reintroduce them next year. The teacher and the staff have noticed the program has shifted a little bit without having peer models; they are still doing a great job and are providing more intensive services with a little smaller group. A question was raised regarding the first bullet in his report relating to High Mowing; what is the dynamic there, are the 10 students placed there by us, please provided some background. Mr. Pratt explained that any student attending a school within the confines of our district who is identified as having a disability is included in our count. The piece that is important is we are responsible for providing any testing or initial referrals and triennial testing that happens; we are responsible for that. He meets with them each year, they get a piece of the IDEA grant and they use it for tutoring services and testing services (new this year); it is an appropriate use of the funds. Apart from that, they are part of our district as a census piece.

#### **iii. Director of Technology's Report**

Mr. Kline provided an overview of his report including that there are quite a few things that need to get done when school is not in session. Over the holiday break they worked on two large projects, updating and consolidating some of the remaining virtual servers and updates to the Windows Server. This is to provide increased security and consolidating reduces the amount of hardware we will need down the road. The other project was the conversion of the VoIP (voice over IP) phone system from Mitel to FirstLight. All the phone numbers and extensions were maintained; all the staff had to do for the most part was record a voice mail message. The voice messages will also be sent to their email allowing them to receive it even if they are not at their phone. There will be some long term costs savings. There was one glitch, the switch at WLC has had to be restarted on two occasions; he has made them aware of this and if it continues it will need to be replaced. He spoke of the 4 processes for eRate. We have finished the first step so far. The state technology conference was held this past week virtually for 4 days. There were only a few sessions he could attend, 4-5; it was interesting and the sessions were good although difficult to do while at school. Another project has been to work toward having documentation more accessible to staff so they can look up information on certain topics. A page has been placed on each school's website to provide access to some of this. On Sunday at 5:01am, the internet went out because of fire in Manchester under a bridge. A propane heater caught fire and burned through a conduit that had fiber optic in it. At about 10am the following day they had spliced all those connections together. It is something for us to be aware of as we become more and more dependent on technology and networks. Appreciation was voiced for making access to information more accessible to staff. Appreciation was voiced for Mr. Kline noting that we would not have been able to accomplish what we did this year without him. He doesn't (and those in IT) get credit for making the "machine run well" all the time; he has done an incredible job. He confirmed we have received all the Chromebooks we ordered. There are still 5 students who have not swapped out the old for the new but otherwise they are all out. To the best of his knowledge, there is not any student who does not have one that wants one. The struggle continues with not having quite enough; the repairs average about 3-4 per day and not necessarily for damage but need something that requires a spare device. The spare pile is limited but they

115 have gotten by. A question was raised if the fire in Manchester had happened during the week would it have affected  
116 the remote learners. He responded that it would have affected many teachers trying to teach remote with students.  
117 The students at home probably could have had access but if it was a Comcast line it would have been a problem.  
118

#### 119 **b. Letters/Information**

120 Superintendent reviewed the Town of Wilton has requested to use the WLC facility for voting on March 9 and the  
121 town meeting on March 11. For their town meeting, they would need to set up during the day in the gym and PE  
122 classes would not be able to be held in the gym. He assumes from the tenor of the Board in the past, we would want  
123 to continue to cooperate with the town and have the students go remote at WLC on voting day March 9. This would  
124 just be for WLC students (MS & HS), LCS and FRES would go to their buildings. There was no objection heard.  
125 WLC students will be remote on March 9.  
126

#### 127 **• ATTORNEY LETTER-SALE OF PROPERTY**

128 Superintendent reported he received a letter from Winer and Bennett, Attorneys at Law who represent the Babineau  
129 Trustees and Sirois Trustees who own land around WLC which we currently use for classes like Woods and Wheels,  
130 and some technical classes. According to the letter, we will no longer have access to the land as of March 1. It is not  
131 that we have done anything inappropriate in fact the letter says we have left everything “well done” but they are  
132 looking to sell the land. This is the space beyond the baseball, softball and soccer fields. Academically it will affect  
133 Woods and Wheels (9 students) and it will no longer be an option for this class. We have 45 days to make any  
134 adjustments we need to. A question was raised if there will be any alternatives for the students. Superintendent  
135 responded it will be determined what the best alternative will be. On behalf of the School District, he thanked the  
136 Trustees for allowing us to use the land for as long as we did. It was not something they had to do.  
137

### 138 **VII. CONSENT AGENDA**

#### 139 **i. Donation-WLC Warriors Athletic Booster Club**

140 Superintendent reviewed the donation of \$270.74 from the WLC Warriors Athletic Booster Club to WLC Athletic  
141 Program which will be placed in the student activity fund.  
142

#### 143 **• Donation-FRES Swing**

144 A donation was made to fund the replacement of 8 swings for the FRES playground by MD’s Recycle and Waste and  
145 PTO at a cost of \$1,834. Appreciation was voiced for the donations.  
146

147 *A MOTION was made by Mr. Legere and SECONDED by Ms. Lavallee to approve the consent agenda.*

148 *Voting: via roll call vote, five ayes; one abstention by Chairman LoVerme, motion carried.*  
149

### 150 **VIII. 7:00PM JOINT BOARD & BUDGET COMMITTEE SESSION**

151 *Present: Leslie Browne, Christine Tiedemann, Dennis Golding, Kevin Boette, Bill Ryan and Participating online: Jeff*  
152 *Jones, Jennifer Bernet, Lisa Post and Adam Lavallee*

153 Chair Browne called the Budget Committee to order at 6:46pm.

#### 154 **a. FY 2020-2021 YTD Reports**

155 Superintendent reviewed the YTD reports have been provided and are provided on a monthly basis. He welcomed  
156 questions; none heard.  
157

#### 158 **b. FY 2021-2022 Budget**

159 A question was raised if there has been any change to the warrant articles. Superintendent confirms the WLCTA  
160 CBA has not been resolved yet. He anticipates the Board to consider any new proposal after January 25; all other  
161 articles remain the same. He added there has been 1 article requested by a Board member for consideration to  
162 increase the half time counselor to a full time position. An updated budget summary report was passed out by Mr.  
163 Mullin and an electronic copy was also provided. Chair Browne reviewed that when the Budget Committee last met  
164 they looked at each object code in detail. There had been 1 suggestion for a reduction of 1%. After the meeting the  
165 committee came up with about \$25,000 they felt that could be reduced in the budget. She clarified, the 1% reduction  
166 is inclusive of the warrant articles. In order to get to that they would be looking at potentially about \$130,000  
167 reduction; as a group they have not talked about it fully although she is comfortable with about \$25,000-\$30,000.  
168 Chairman LoVerme noted that NHRS increases were approximately \$191,000 which we did not have control of. The  
169 committee is aware of this. Chair Browne again clarifies that they have not fully discussed the reductions but wanted  
170 to give the Board a heads up regarding this. Areas they are considering reductions in are printing, books and printed  
171 media, supplies-paper, misc., assemblies, postage and fees. She notes, with changes in behavior we can make

changes in expense. Mr. Boette expressed one of the biggest areas is supplies and paper as we have increased technology. We need to move away from printing things and change gears. Superintendent reminds the group that reductions had been made prior and a large portion of the supply accounts are for equipment; it is not just paper in the account lines of 1100-610. That is to pay for science lab equipment, lumber supplies, art supplies, music supplies, math calculators; it is for things that go beyond paper and pencils. He reviewed the reductions made last year to these accounts which accounts for the reduction in paper (MS reduced by \$2,840, HS reduced by \$3,200, FRES reduced by \$4,500, LCS reduced by \$1,200). It was noted that the actuals show \$50,000 less than budgeted; what did not get purchased in that account. Superintendent expressed that he does not have a breakdown but there are certain things that do not get purchased until the 2<sup>nd</sup> semester particularly in art and sciences plus the reduction due to COVID in the last 3<sup>rd</sup> of the year. A question was raised to see the actuals for 2019. Superintendent reviewed these. A question was raised regarding an actual expense of \$73 for postage fees however it is previously budgeted at \$900 which doesn't make sense; budget FY22 is for \$1,050. Superintendent does not have an answer as to why it is showing only \$73 expensed for 2019. He will need to look at this. He reviewed some of the expenses to this account and agrees it does not make sense, the 7 board packets that are mailed for each meeting would cost roughly this amount. A question was raised if the \$900 should be the actual. Superintendent does not know as he does not create that part of the document. Chair Browne confirmed that the committee did get some responses today to the questions they had. Superintendent reviewed what some of operational expenses are; replacement of paper towel dispensers which get damaged at times, exit signs etc. things of this nature. Superintendent confirms a prior email he sent to the Budget Committee today can be ignored-he referred to a document that was not created by them and an updated one has been sent out by Mr. Mullin a few minutes ago, the Board will receive it as well. Discussion was had regarding this updated document which shows a total of \$13,286,935 for FY22 proposed and the difference in the bottom line. Superintendent responded that the previous document did not have food service of \$251,276 included. It is an estimate currently. It was noted that typically the operational budget and the warrants are discussed separately. Chair Browne confirms that but the committee will be taking both into account (including grants and food service also) when they are determining a budget number as that is what they are taxed on. Chairman LoVerme questioned what the Budget Committee's thoughts were on the warrant articles. The committee had discussed reducing the amount from \$160,000 to \$100,000 for the Building and Roadways article and putting thought into reducing the SPED article as well. The committee has put a lot of effort into the budget going line by line reviewing it. Chairman LoVerme spoke about trying to build up the Building and Roadways warrant article as they are already behind with this. Mr. Boette and Chair Browne confirm they want to discuss these things fully. A question was raised if the Facilities Committee has met yet. Superintendent confirms they have not. A question was raised where are we in terms of the schedule and what can be moved around. Superintendent confirms the items on the CIP that are up for projects this coming school year is what the increase is for, one was for roof, he cannot remember the others. A question was raised if we delayed repairs and if so what were they. Superintendent confirms we did not except for the tennis courts. To the best of his knowledge from when he has been here, nothing has been delayed that was scheduled on the CIP. Mr. Post notes that he thinks we are pretty close to a consensus that the tennis courts need to be removed or repurposed. Superintendent responds, it is not on the docket and not part of the consideration. A question was raised regarding what are the plans for putting money in for next year; if we will be adding in positions we will need to reduce expenses somewhere because then net increase to tax payers will not be acceptable. What is planned for next year. Chair Browne reviews the projects on the CIP for next year FY 22, WLC roof \$67,046, bathrooms \$16,000, LCS boiler \$8,000, the tennis courts \$100,000, WLC LED lighting project \$64,619; a total of \$255,665. Removing the tennis courts brings it down to \$155,665. It was confirmed the LED lighting project has not been approved by the Board. Superintendent explained the purpose is to update and upgrade lighting to create a better lighting scenario at a reduced cost over time. Chairman LoVerme reviews that the cost of the tennis courts is \$100,000 and the quote to remove it was \$8,000. He confirms that quote is to take down the fencing and repurpose the asphalt. Superintendent confirms it has not been determined what will be done with the space yet. A question was raised when the Facilities Committee will meet and who is the Chair. Chairman LoVerme notes it will be discussed later in the meeting. Superintendent reviewed that the Business Administrator calls/coordinates the meetings; he does not know who is on the committee or who is the Chair of it.

### **c. Warrant Articles**

#### **i. Full-time MS Counselor**

Ms. Lavallee expressed wanting to open the discussion regarding a warrant article for the MS counselor position. She voiced that it was discussed at the last meeting and since she has received a lot of feedback from parents/community about it who are concerned over the slippery slope that could happen when putting positions in warrant articles. She has also had a lot of feedback from parents regarding concerns of the children struggling and having a hard time. She adds, we discussed last week that the pandemic is affecting people. She wanted to highlight the effect it has on children directly trickles down. She spoke of the pandemic affecting a lot of low income families and that we have a higher rate of low income families in our community. Looking at the agenda we will be discussing possible



230 appointment for a FRES counselor and if approved, she asks that the Board look at the savings from this and use it to  
231 increase the MS counselor position.

232  
233 *A MOTION was made by Ms. Lavallee to increase the operating budget by \$37,120 to increase the MS counselor*  
234 *position to full time (not making it a warrant article). \**

235  
236 A question was raised, given the possibility of the Board accepting the nomination this evening which would result  
237 in savings, how will that affect next year's budget number. Ms. Lavallee reviewed the numbers; the current FRES  
238 counselor salary is \$71,000, the nomination is for a salary of \$40,000, difference of \$31,000. A question was raised if  
239 there would be a step increase for the person for next year. Superintendent reviewed the numbers noting he does not  
240 know what the benefits would be; he will do some quick math. A question was raised which Board member added  
241 this; Ms. Lavallee made the request after she got emails from parents. Mr. Post questioned what statistics support  
242 having lower poverty levels than other areas around us. Ms. Lavallee responded it was the same information that was  
243 used in negotiations regarding the median household incomes compared to the state of NH and we are lower. She  
244 notes it is a talking point discussed at many of our meetings that we need to give the tax payers a break as we have a  
245 lot of lower income families. Superintendent responded to what the savings would be if the FRES counselor  
246 nomination was approved, he believes roughly \$32,500 although this is not confirmed as he does not know exactly  
247 what benefits would be taken. A question was raised if there are any other new hires that may be a similar situation  
248 to this resulting in savings recently. Superintendent notes, the MS counselor had savings and those are accounted for  
249 in the new position. A question was raised if we don't increase the position would there be a savings in the budget.  
250 Superintendent responds making the assumption the nomination is approved, there would be a reduction in the  
251 budget around \$12,000 for next year although he reminds the Boards he is doing quick math and these are only  
252 estimates. Superintendent clarifies the differential if the positions are approved and the people continue on next year,  
253 the increase to make the position full time would be about \$32,000, the reduction to the budget would be about  
254 \$32,000 approximately. He notes he does not want to obligate himself to these numbers as he has not had a chance to  
255 properly review them. A question was raised if he is saying "net zero", he replies essentially yes.

256  
257 Ms. Lavallee and the Superintendent reviewed Ms. Lavallee's motion on the table.

258  
259 *\*MOTION SECONDED by Mr. White.*

260  
261 A request was made to split it in two, increasing the position and warrant article vs. budget.

262  
263 A question was raised if the Budget Committee needed to be here for this discussion. Chairman LoVerme noted he  
264 would like to have the Budget Committee's input on this.

265  
266 It was noted the Board should be addressing increasing the position, the warrant article was for discussion; it was not  
267 voted to be on the warrant. Superintendent also confirms it is for discussion purposes and has not been voted on.

268  
269 Discussion moved back to the budget; it was noted we are quickly approaching a number that will incur some real  
270 push back and we need to solve this in a way we can get it passed. Mr. Vanderhoof suggests looking to reduce the  
271 number back to around 13 million as an overall budget. If we want to add things that is fine but we should look for  
272 offsetting cost and get it back to the original number. It was noted the difference of FY 21 and FY 22 is \$277,381,  
273 2.1% and almost \$200,000 of that was cost shifted to local tax payers from the state. Discussion continues regarding  
274 this and the optics of it. Discussion included that the warrant has not been voted on, increasing the MS position  
275 would either have the cost in the warrant or the cost in the budget, not increasing the position would result in a  
276 decrease to the budget. Mr. Boette noted that he just received an additional budget summary that shows different  
277 numbers than the one he got earlier this evening. Chair Browne expressed the summary report they just got tonight is  
278 inclusive of the grant funds and draft 5 appears to not have the grant funds but yet there is a line that says grants with  
279 a figure in it (\$256,442) which is the exact amount the latest version is over. Discussion ensued regarding this and  
280 trying to figure out what the numbers should be. Discussion included the excel sheet they just got has \$256,442  
281 added in twice, should that number be removed, isn't one of those numbers a positive and negative to eventually  
282 cancel each other out, it shouldn't show up as a positive or negative. Superintendent notes the food service number  
283 of \$251,276 on the summary sheet is listed as a positive, there is also an offsetting revenue of the same amount  
284 therefor is a "pass-through" but it is part of the budget and doesn't affect the tax rate, either do the grant funds  
285 because if we don't receive them we don't spend them. Discussions continued regarding this. Ms. Tiedemann  
286 clarified where she sees in the budget summary sheet it is added in twice and notes one of those should be a negative  
287 if in fact is a "pass-through"; she reviewed this with the Superintendent. It was noted, it is not a coincidence when

you take the \$256,442 off, you come up with the \$13,009,554 number. Superintendent reviews, organizing the scenario as recommended by the Budget Committee, the budget that affects the tax rate is \$12,779,217 in its current state, a 2.2% increase over the current school year. He reviews his findings, Chair Browne does not agree with it and reviews that the money allocated for the capital reserves are not put in until they are approved, the transfer to capital reserve number for FY 22 should be zero for our purposes now. Food service is then added and grants which brings the total to \$13,030,493 (number from draft 5) then warrant articles get added once determined. If approved, they are then added to the budget. Superintendent adds once a warrant is approved it becomes part of the budget. He notes that the \$13,030,493 bottom line is a 1.6%; after warrant articles being added last year and prior to having them added this year. It was noted on the budget summary it is not an “apples to apples” comparison, there is a \$250,000 variance. Discussions continued regarding the transfers to grants, food service and capital reserves. Mr. Mullin confirms the capital reserve money is coming to us via the regular monthly payment from the towns for last year. Superintendent confirms food service and grants are an estimate only. It was noted on draft 5, it does show an “apples to apples” comparison. Superintendent clarifies the potential operating budget could include, if the voters approved it, the warrant articles and if not line 32, letter G will remain zero.

*Mr. Post MOVES that the MOTION be tabled.*

Discussions continued. Superintendent notes the motion on the floor is to make the counselor full time which will increase the budget by \$37,120 and later the School Board will vote on nominations that could reduce the budget by about the same amount. If the nominations are approved, we could come out with \$13,030,493 with a full time counselor.

*Mr. Post again MOVES that the MOTION be tabled; as we do not have the information in front of us.*

Superintendent responding to a question, confirms those reductions are from school counselor positions.

Mr. Vanderhoof expressed that type of expense should not be in a warrant and he is not necessarily supporting the request. He adds last year tough decisions had to be made. There are other things that made it back into the budget in order to do what the voters told us to do. We would need offsetting expenses in order to put it in the budget. Chairman LoVerme notes we potentially have savings in the same amount of the increase. Ms. Post voiced that this is one of those things that gets us in trouble, we need to separate the two, we say we are saving here and are spending there; we do the reduction, if there is a need for another position it is handled separately. We should not do this juggling of the two, we saw this last year and we don’t want to go down that road. She feels it is worth further conversation for all if there a real need for a full time counselor. Mr. Legere expressed he is in support to table this because if we don’t approve the nomination later this evening, we could be spending more than anticipated. It may be best to table it for tonight and get the correct numbers to work with.

Ms. Lavallee agrees we need to get the numbers right. She expressed this is important and does want it in the budget but believes it should be done in a way to not negatively affect the tax payers.

*\*Ms. Lavallee WITHDRAWS her MOTION.*

She requests this be on the agenda for the next meeting. She will provide additional information.

*\*Mr. White WITHDRAWS his SECOND.*

Mr. White notes the position was cut last year because it was a place that could cut but that was before the pandemic hit and the needs of children were very different then; if we look at where the money needs to be spent, that is a reasonable place. He supports asking for it. It was noted more specific information is needed in order to put it out to the public. Ms. Lavallee has additional information in regards to COVID and will share that information. She adds the reason the position was decreased was based on financial reasons, the need was always there. Some schools have social workers as well as well as counselors; this is not an exclusively COVID problem. A question was raised if there are any services that are not permanent but temporary that could be used. Superintendent will share a document showing the duties of the counselor and what they were prior to the reduction so you can see that information and evaluate it on your own.

It was noted this discussion has gone beyond what the Budget Committee needs to be present for and they have a lot of work to do tonight. Chairman LoVerme responds there is one more topic to discuss, the format of the annual meeting/budget hearing.

#### **d. Annual Meeting Format/Budget Hearing Discussion**

Superintendent reviews we have the ability to run the meeting at WLC and seat approximately 240 people. If needed, we can provide break out rooms and seat an additional 60-80 which would bring us over 300; we didn't have that many last year. We can create a logistical scenario to run it here with everyone able to speak publicly which would meet the requirements of the attorney general. The public hearing can be held in the gym, seat people 6 feet apart; there is no voting involved so a lot may choose to chime in online. The public hearing is a presentation from the Budget Committee and documents can be put out in advance and give folks access to the information. Anyone from the public can provide input as they can today. Mr. Jones expressed for voting, we need to think hard about a virtual option and opening up a time frame for a longer period of time. Everyone in our town feels differently and some are comfortable and some are not. Superintendent confirmed the attorney general's office has said there is no limit to the number of people for a public meeting around a meeting of this nature. It was suggested even with a mask mandate; we should have alternatives for those who want to wear them and those who don't. Superintendent suggested that the larger group will be those who will wear masks and those people can be set up in the gym and those without masks can go in the cafeteria. We could have separate voting lines, provide separate bathrooms at opposite ends of the building. We can have separate entrances and exits. Childcare will not be provided. For voting, he suggests if there is a paper ballot vote the Board can choose to have a 30-minute window to vote and if it is a hand vote, then it's a hand vote. Once you have received your voting card he doesn't believe you can leave with the voter card and come back in, you would need to be present to vote and not leave. It was noted other towns have done drive through voting; open up a voting period for 30 minutes, have register confirmation outdoors and it does open up the opportunity for those to vote regardless of their personal choice regarding the pandemic. Chairman LoVerme notes we do not run the register voter verification; it is done through the towns. He adds, we could set it up outside, one in the cafeteria, one in the gym but that is 3 different sections and we would have to see if the town could supply that. It was noted we can make recommendations but it is really up to the Moderator. It was noted, this can be a slippery slope as we are not an SB 2 town, we have one meeting to come up with a budget, if we put it to a vote and it gets turned down we continue to vote on the budget. If people leave, they have to come back, can't be registered again. If we want people to just walk in and vote on the budget, and there is a process for that at the state level, we can do that in the future but the way we are set up we are supposed to have a meeting and come to an agreement at that meeting. It was noted we are giving people the opportunity to wear a mask or not wear a mask.

### **IX. PUBLIC COMMENTS**

The public comment section of the agenda was read. Superintendent called out all the phone numbers and names joined in the meeting for public comment. There was no public comment.

*A MOTION was made by Ms. Tiedemann and SECONDED by Mr. Boette to recess the Budget Committee meeting at 8:28pm.*

*Voting: via roll call vote, all aye: motion carried unanimously.*

Mr. Vanderhoof departed to join the Budget Committee meeting and asked that if discussion or any action takes place with the Board regarding anything that is not on the agenda, he would like to be notified.

### **X. ACTION ITEMS**

#### **a. Approve Minutes of Previous Meeting**

*A MOTION was made by Mr. Legere and SECONDED by Ms. Lavallee to approve the minutes of January 5, 2021 as amended.*

*Voting: via roll call vote, Mr. Post voiced no.*

Mr. Post expressed on line 217, (he realizes this is taking a step back) there was no mention of him asking to have that discussion stopped. "As you recall, Chairman Browne made several statements and I said is this a budget issue or is this a School Board issue and it was immediately stopped". He does not think that is characterized in those lines. Superintendent questions if Mr. Post would like to make an amendment. Mr. Post responds he had not given it any consideration. He does not think it reflects what happened. He asked if there is a tape. Ms. Fowler responds, I don't know, probably; I would have to look. Superintendent responds she said yes and we would have to find it.



Mr. Legere WITHDREW his MOTION, Ms. Lavallee WITHDREW her SECOND.

Chairman LoVerme suggests to table this until the next meeting.

A MOTION was made by Mr. Post and SECONDED by Ms. Lavallee to table it until the next meeting.

Voting: via roll call vote, four ayes; two abstentions from Mr. White and Chairman LoVerme, motion carried.

Mr. Post voiced he will send proposed language and let you decide.

#### **b. Memorandum of Understanding**

Superintendent reviewed the MOU for both WLCTA and WLCSSA expire on January 31; there has been no change in legislation at this time from the Federal Government. We do not know what will happen in the next several days. The representative from both bargaining units has reached out to look at negotiating again; it was felt we should get through the other pieces first. He is looking for a recommendation to reach out to WLCTA and WLCSSA bargaining units to reopen negotiations for IMPACT bargaining. He questions, is it something he can be directed to do to help coordinate. He notes, the extension would be up on January 31, you can still negotiate after that but it would expire at that time unless you choose to create an extension before the 31<sup>st</sup>, this is an option. Considering when this was discussed we did not know where we would be regarding COVID. Superintendent expressed Mr. Vanderhoof may want to be part of this discussion. At this point the question is, do you want to extend or enter into negotiations. They contacted us in December and we were in the middle of a lot of things. Chairman LoVerme commented, we definitely have to negotiate it. He asks if the Board wants him to reach out to Ms. Hawkinson and have her coordinate a time for discussion. Chairman LoVerme responds yes. It was noted some legislation may be passed, it depends on how quickly. A question was raised what their stance was, do they want a response from us? Superintendent responded yes they want a response on opening up negotiations again. The FFCRA was not extended. A question was raised if that was the only thing. Superintendent responded it was the key piece, he does not know what else. He adds with the Board's permission he would extend an invitation to Ms. Hawkinson.

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Cloutier-Cabral to reach out to Ms. Hawkinson to start negotiations (for MOA/MOU). \*

Chairman LoVerme noted he does not want an additional offer/extension until we have come to an agreement.

\*Voting: via roll call vote, five ayes; one abstention from Chairman LoVerme, motion carried.

#### **c. Modification to Transportation Contract**

Superintendent reviewed with the past 2 contracts that we have had with Mr. Brown from the bus company, the School Board has waived the Indemnification Clause and he is asking for that to continue in the one-year extension. Since it is a contract voted on, we would need a motion, a second and roll call vote to approve it. A question was raised what would be the cost. Superintendent responded the cost for Mr. Brown would be approximately \$6,000. The question was clarified, what would be the cost to the school district to obtain additional insurance (as noted in the memo from Mr. Mullin). Superintendent confirms there would not be a cost to us, it is a potential cost to us. He reviewed hypothetically, the reason for the indemnification clause is if Mr. Brown's bus service went out of business, we would be stuck without transportation. This holds him liable.

A MOTION was made by Ms. Lavallee and SECONDED by Mr. White to waive the indemnification clause.

Voting: via roll call vote, five ayes; one abstention from Chairman LoVerme, motion carried.

It was noted when we discussed the contract Mr. Brown did not have any reservation increasing the cost to us. Superintendent clarified he gave us a level contract for daily bus service and an increase in field trip/athletic trip costs. He confirmed he did not give us a mileage increase for daily service.

### **XI. COMMITTEE REPORTS**

#### **i. Budget Liaison**

Mr. Vanderhoof was in the Budget Committee meeting at this time.

#### **ii. Superintendent Search Committee**

Mr. Post reviewed that the committee has a meeting tomorrow night; the first meeting of the group. They have a proposed advertisement ready to go out, he asked Chairman LoVerme to double check it. Requested suggestions

were added; it is ready to go out. They also have a proposed plan going forwarded to discuss at the meeting tomorrow night. There are a lot of positions in the region (southern NH) being advertised but not as many across the greater region. Superintendent Lane had suggested to use SchoolSpring for the resumes which makes sense; Mr. Post asked if anyone had an objection to that. Superintendent added that the advantage to using it is that it is a national data base and we can get applications from other areas. We have gotten teaching applications from China, Africa, Europe; that is how he knows it extends beyond our area. The job description would narrow it down. We would also use the NHSBA site which is free. We already pay the fee for SchoolSpring. Mr. Post confirmed the meeting is posted and it is a public meeting. Tomorrow is the first meeting. Ms. Lavallee thanked him and the other committee members for volunteering. She asked if she could listen in on the meeting. It was confirmed she could, (5 members constitutes a meeting). Chairman LoVerme asked that Mr. Post do him a favor and personally invite Ms. Browne and Mr. Boette; Superintendent will send an invitation and make sure they are aware. Mr. Post, questioned; as members of the public? Chairman LoVerme confirmed yes. Chairman LoVerme commented "those of you who have not seen the work that went into this it is pretty impressive". He has covered pretty much everything, he appreciates Mr. Post and the teams work.

### **iii. Short-term Strategic Planning Committee**

Mr. White reported the committee got together on the 12<sup>th</sup> to discuss the possibility of tutoring sessions, the effectiveness of long-term substitutes, and social distancing issues and return to school models. There was a short discussion about the tutoring sessions but we need more information. Principal Weaver is reviewing semester grades to determine what the need is and who would be interested. They cannot do a lot with that right now until the numbers to come in. Once in, the committee is planning to review the numbers, figure out a cost analysis and come up with some sort of plan to present to the Board for consideration. The committee talked about peer tutors as well but again still need the numbers; it is a work in progress. The committee asked about the use and effectiveness of the long term substitutes. They found out they are being used FRES and WLC to their fullest extent; juggling their schedules around, not being used for extra things like tutoring. They are being used and are appreciated. The hope is, is that the regular substitute pool will increase once the contracts are up. Mr. White reports the bulk of the meeting was spent discussing the current space available for social distancing. With the anticipation of the students returning to school we know the 3 buildings are at a critical point (we don't have the physical space for social distancing) if the numbers get any higher. That is something that will need to be looked at and we need the numbers the Superintendent presented tonight, they did not have those at the time of the meeting. They were asked by Administration to ask the Board to vote to remove the hybrid model from the offerings in the upcoming selection for next week. They want to have only two options, in-school or remote. They feel the hybrid model is causing some problems, the kids are not doing well, grades are suffering. The administration, parents and teachers at the meeting agree the hybrid model is something that is not working out. The Board voted to offer 3 models in the beginning and no one knew what work and what wouldn't work, what was sustainable and what was not. They asked if the Board would discuss that tonight and also discuss making this a final choice for the year; choose what you want to do now until the close of school. Every quarter the numbers are increasing, teachers have to break down their rooms and some have been moved into other rooms and it takes time and effort. If we do this, we can get things set and squared away without hopefully disrupting the students and teachers anymore. The committee voted unanimously to present it to the Board as a discussion and hopefully a vote to remove the hybrid model and to make this the last change of the year. Mr. White reached out to Principal Weaver this morning who reported as far as the hybrid model there are 9 students in the MS and 9 in the HS. It is substantial work to incorporate the hybrid students into the class because the level and content changes, engagement is difficult. There are additional obstacles for students trying to navigate with 2 different learning models. The changing of who is in the room on a daily basis changes the climate of the room and that inconsistency is affecting everyone in the class not just the student who is coming in and out of the classroom. At the HS 57% of hybrid students have a "D" or "F" (D-14%, F-43%) in the classes they are taking vs. full remote students at 24% (not 29% as clarified by Principal Weaver) (D-4%, F-20%); the failure rate is almost double. Hybrid students at the MS are at 20% (6%-D, 15%-F) and the remote students are at 17% (6% "D", 11% "F"). Principal Weaver spoke of this being a reasonable request; it is more dramatic at the high school. It is a significant disruptor. A question was raised if Mr. Vanderhoof would want to be part of this discussion; they will reach out to him. A question was raised if we pull the 9 out of this hybrid program will it overload the classrooms and push us into full remote. This will be answered after Mr. Vanderhoof returns. A question was raised, because the Board has had these discussions before, voting and discussing things that were not on the agenda or being on their action items; what is the opinion on waiting to discuss it to formally put it on the agenda to give anyone that may be affected a chance to chime in. Mr. White spoke that he reached out to the Chairman to ask this and the Superintendent put out an email to parents that this was a possibility and it would be discussed so they were aware this was coming. It was noted it was also part of the Board Packet. It was clarified, the information was just sent out today, it was not in the original

Board Packet. Superintendent confirmed he did send out an email and asked for those who have not responded that the schools to reach out to them individually. There are still 8 people who have been left messages but have not responded back. There was one parent who expressed they would like this model to continue because it gives them flexibility. It was again noted there was a spirited discussion last time and we want to be sure everyone is good with moving forward. Superintendent confirms he sent the email to parents last Wednesday and it did say the School Board would be discussing this and making a decision tonight. Mr. Vanderhoof rejoins at 9:26pm. Mr. Weaver spoke regarding the HS and if all the hybrid students came back into the classroom he believes we are in good shape; desks are 4-6 feet apart. Ms. Edmunds spoke regarding the MS and that today there was an issue when there were 23 students in a class but only 19 desks and the class was moved to the music room. They have had quite a few students come back from remote this semester, at least 3 in 7<sup>th</sup> grade, 3 or 4 in 6<sup>th</sup> grade and sometimes they come back without notifying the school and they need to have a place to seat them. Ms. Edmunds notes it will be difficult in all 3 grades but especially the 8<sup>th</sup> grade. It was noted that with the hybrid students, you need to have an open seat for them. Principal Weaver expressed that at the MS they are tight, even without COVID/social distancing. We will need to do some scrambling and will have to make some worst case scenario assumptions. Consistency allows us to make strong decisions and with the hybrid model, it does not. Some hybrid students are not keeping a consistent schedule; they come in 3-4 days a week or don't come in and join in remotely; maybe the teacher had assigned them to do group work, it becomes an issue. He was clear that he doesn't know what to do about the spacing issue. Superintendent reviewed the changes he knows of, grade 6 there are 2 additional coming in from remote, in grade 7 one student coming in and one going out, grade 8, 2 students coming in and 1 going out. The hybrid model consists of 5 in 8<sup>th</sup> grade students, 3 in 7<sup>th</sup> grade students and 1 in 6<sup>th</sup> grade. Superintendent confirms there are seats for the hybrid students. At the MS, 2 or 3 times a week they anticipate them to be in the building. Mr. White reviewed the percentages of students failing that he provided earlier. A question was raised if there is any opportunity to add some type of Plexiglas shield; would it help the cause by using strategically placed barriers. Superintendent responded we have 10 or so but it becomes more difficult at the MS because they are changing classes. It was also noted that we could not block off certain areas as it could be a fire hazard. Superintendent would need to speak to the fire chief regarding egress areas. Principal Weaver noted, the way the seats are, you are still surrounded on all 3 sides even if you sit on the outside of a row; it would eliminate some direct contact but does not necessarily eliminate it on all sides. A comment was made that the comparison of hybrid and remote D's and F's is unfair unless we know the in-school grades as well. Testing (STAR 360) was done last week but the data is not analyzed and will be brought in February. Grades are being captured tomorrow and the information will be updated and will include in-school grades. Discussions continued on the issues relating to the hybrid model. Principal Weaver confirmed we will have to be open minded to some exceptions. Ms. Lavallee expressed that one of the issues the committee will be discussing is the tutoring program; a student could be doing well in 1 subject area but not others, how can we get them in school where they feel safe and provide some 1:1 instruction. It has been a tough year for the staff, they did an amazing job but if you really look at it, we keep asking for more and more. It was recommended by the DOE to not have some of our solutions as long term solutions. Removing the hybrid model will provide some consistency for staff and allow them to plan a little better instead of just putting out fires and adjusting to the day. She was asked to explain what she said regarding that we are not following the DOE recommendations. Ms. Lavallee clarified one of the recommendations/concerns identified by the DOE was the multiplatform teaching and they recommended that it not be a long term solution; we have been using that up at the HS. There are teachers teaching remote and live at the same time and since we can't necessarily fix that, we are doing what is best for our district and that is why the DOE gave us leeway. She notes, there are some students who necessarily do not follow the schedules of when they are coming to school or not as previously mentioned by Principal Weaver; this can throw off the dynamic of the classroom. Long-term subs are busy covering classes all day and cannot jump in and help out in a regular classroom. Mr. Post noted it is his understanding the Governor and Secretary of Education are telling people they want students in school and the description of being "not a long term solution" was to do the best you can through this year and hopefully we won't have to do it next year. Ms. Lavallee was referring to the guidelines put out by the DO; she clarified that she is not saying we are necessarily doing something wrong. Some other districts consider a hybrid as half of the students go 2 days and the other half go the other 2 days. We have had since the beginning, the option for in-school 5 days a week plus other options; if we look at the big picture how far can we keep pushing. Principal LaRoche spoke that it is a little different at the elementary level but with the same result; it doesn't really work. He looks at it in terms of, what is best academically and what is best to maintain one's health. He notes, the students in the hybrid model do not benefit from the remote teachers at the elementary level and the class room teacher has to create an extra day or two or three of work for those students and it is not the same as being in school. A desk is maintained for them; it would not add anything to the space issue. If the hybrid model was removed, he thinks it would be helpful. He spoke of trying to maintain continuity between all the schools with the hybrid an older sibling may watch the younger sibling. He does not believe the hybrid model is useful at the elementary level and that should be part of the discussion as well. Superintendent confirms there are 3 students at FRES in the hybrid model.



Mr. Post notes it is a math problem; if you cannot balance/accommodate the students coming into the space and it tips the district into going to full remote; he does not think it is an appropriate solution. The community will not accept the 2-1-2 model. Mr. White confirms the students who are hybrid always have a desk (empty at times); the space issue does not go away even if we remove the hybrid model, the challenge is the consistency. Principal Weaver also expressed the issue is the consistency. We are looking at every angle to make sure we can have social distancing. We are trying to avoid the gym and cafeteria as a classroom. There are a number of students coming in without the school being notified, at 8:05 this morning he received a call that there were 3 students standing without a desk. The hybrid decision is a small decision at the end of the day; he understands it will affect some families, but if we can eliminate one issue that is creating conflict in the school, we should. Discussions continued regarding this including if a student is hybrid and decides to go remote this will free up a desk. The committee is not discussing a 2-1-2 model, that is off the table; it is about how can we keep students in school and social distance. A question was raised how do you reach the students who go remote, do they fall farther behind by going full time remote. Ms. Lavallee responded that is why we are looking at a tutoring model but are waiting on the data. She also believes the choice of not having a hybrid seemed to have the least impact with the most return right now and once we can see the data we can further discuss how to help them so when they return to school they are not behind. A question was raised how you recover from having a D or F now with half the year gone. Principal Weaver spoke regarding competencies and it is about demonstrating enough competency to pass the class; we are giving kids hope and that is what is needed. Ms. Edmunds spoke about attendance with the hybrid model. She reports it is incredibly difficult to keep track of these students; she has had more attendance issues this year than any in the past. Students are not following a structure of when they are coming in and when they are remote. She agrees students would be worked with who have special circumstances. Superintendent confirms out of the 21 students in the hybrid model, we have not heard back from 8. Three have chosen to go remote and the other 10 have chosen to come into the buildings. Superintendent confirms he sent a letter to parents and told them the Board would be discussing this; if the Board chose to remove the option, which would you choose. One parent was specific that they prefer to stick with the hybrid model. Mr. Vanderhoof spoke that in the beginning when this was voted on before school, he had expressed not being in favor of giving 3 options but to take that away now; they have had the option all along of full remote or full in-school learning. Ultimately he feels it should be left up to the families to decide; he does not support taking it away now. Superintendent confirms if the hybrid option is removed, it would take effect on Monday January 25. It was noted this is not a lot of notice. Discussion continued. Ms. Cloutier-Cabral spoke and understands that it has been hard for the teachers; it was something we had to try. She feels Monday may be too soon to make this change but changing it will be beneficial. She has heard from some parents who said that the work is hard to keep up with in general this year. She feels consistency is the key now, and having a consistent schedule and more structure will help the students. Mr. Legere expressed we have asked a lot of teachers and administration this year and they have not heard a lot of complaints. They are coming to us asking for something that affects a small number of people; if there are childcare issues, or job related issues or safety concerns etc. we have the option of remote or in-school. Discussions will be forthcoming about tutoring, probably at the next meeting and Principal Weaver did say they will have the ability to be flexible in a limited capacity. He is in support of this and believes it will be easier overall. He had voiced concern previously about giving notification to parents and it seems the consensus was we gave ample notification for those who may have wanted to voice their opinions.

*A MOTION was made by Mr. White and SECONDED by Ms. Lavallee to remove the hybrid model option as one of the options for the upcoming (education model) decisions. \**

Mr. Vanderhoof expressed he feels this is the wrong way to go about it, having the School Board vote to eliminate it. Given letters were sent to families, he questions if there was any indication that we may have a large reduction of hybrid students organically. He feels it would go better for administration and teachers to talk to the parents of those students who are struggling and falling behind. Superintendent reviewed that he has not heard from 8 parents yet and reviewed the other requested changes parents have made. A question was raised from an administration view, if we didn't remove the option for hybrid but if we enforce a stronger rule set would it be more manageable. Ms. Edmunds spoke she believes we made the guidelines pretty clear, they are not really being followed, more often the student doesn't come in and they appear remotely and the teacher does not like to mark them absent and marks them remote. If you are supposed to be in school and you are not but you are showing up remotely, we should mark you absent. Chairman LoVerme noted he thought that was what was going to be done. Ms. Edmunds responds, it has been. Chairman LoVerme adds, moving forward he does not want to hear they are not marking student absent when they should be. Ms. Lavallee reviewed in terms of how the committee handled this, we had a meeting, we posted the meeting and she personally reached out to parents in November who have expressed concern letting them know they can attend and some did, a letter was sent to parents, phone calls were made, and the letter clearly states the changes would be active on January 25 and at some point we need to have the parents own the responsibility of advocating.

At this time, we have only heard back from one parent who does not agree with it. She feels a lot of the conversation is a “what if” because there has been a conservative effort by the committee and administration to get the information to the parents. It was also noted it will make administrations job a lot easier if they don’t have to chase people around for attendance. Mr. Post noted he was really disappointed this did not work.

*\*Voting: via roll call vote, five ayes; one nay from Mr. Vanderhoof, one abstention from Chairman LoVerme, motion carried.*

It was confirmed the hybrid option is no longer an option effective January 25. Superintendent commented that if there are parents who need more time we would work with them. A question was raised if there needs to be a motion to make it the last change for parents through the remainder of the year or can administration determine that. Chairman LoVerme asked to wait on that and see how the marking period goes and address it in 3 weeks.

#### **iv. Negotiations**

Chairman LoVerme spoke that we entered Fact Finding and Ms. Lavallee represented for Chairman LoVerme. Superintendent added, the Fact Finder will develop a report, deliver it to the attorney who will distribute it to the team as well as the Board. Most likely if we get it by the 25<sup>th</sup> it would be good to have a non-meeting sometime next week if it can be scheduled. Warrants are needed by the following week. Discussion was had regarding when to have a meeting. If the Board chooses not to support it and the Union does, it would go as a warrant article with the School Board not to recommending it. Chairman LoVerme suggests to wait to schedule this and see when the report comes in. Superintendent noted we also need to give the Budget Committee enough time to determine if they support it.

### **XII. RESIGNATIONS / APPOINTMENTS / LEAVES**

#### **a. Resignation-Susan Halloran-Personal Care Assistant**

Superintendent reviewed the resignation; this position will not be filled unless there is a need in the future.

#### **b. Appointment-Aimee Gelineau-FRES School Counselor**

Superintendent reviewed the recommendation for appointment.

*A MOTION was made by Mr. Legere and SECONDED by Ms. Lavallee to appoint Ms. Aimee Gelineau, FRES School Counselor.*

*Voting: via roll call vote, six ayes; one abstention from Chairman LoVerme, motion carried.*

Superintendent confirmed the vacancy was created by a resignation and salaries are prorated for the balance of the year.

#### **c. Appointment-Alice Bartoldus-WLC MS Counselor**

Superintendent reviewed the recommendation for appointment.

*A MOTION was made by Mr. Legere and SECONDED by Mr. White to appoint Ms. Alice Bartoldus, MS Counselor.*

*Voting: via roll call vote, six ayes; one abstention from Chairman LoVerme, motion carried.*

### **XIII. BOARD BUDGET DISCUSSION**

Mr. Boette informed the Board that the Budget Committee is pretty much in agreement they would not support the \$64,000 for the LED lighting project (on CIP). It was acknowledged there is a short window for discussions and providing this information now is helpful. The Budget Committee would vote against this article (Building & Roadways) and would reduce it. The original CIP had the tennis courts (\$100,000) and LED lighting project (\$64,000). A question was raised if they would support an article for \$100,000 (removing tennis courts and LED lighting), is that the number they are looking for. Mr. Boette responds, if you bring it down to \$100,000 he would talk to the Budget Committee.

Discussion was had regarding the MS counselor including a motion being brought forward as a warrant article, concern was raised that this is not an appropriate way to do it, it also memorializes that position to be there permanently or not at all once something like that is passed, and the community has made investments into curriculum coordinators and RTI without being in a warrant but were in the budget. It was noted that this was not being considered any longer. Consensus was given by the Board that it (increasing MS counselor to f/t) is no longer being considered as a warrant article. Ms. Lavallee clarified that she brought it forward because of Chair Browne’s comment at the last meeting but has done some research over the week and changed her position regarding having it be a warrant even though she still supports increasing the position.

688 Superintendent reviewed he believes the question from the Budget Committee is would the School Board want to  
689 change the dollar figure for the Building & Roadway capital reserve article prior to the next meeting. Discussion  
690 was had regarding this and a suggestion was made to reduce it to \$100,000.

691  
692 *A MOTION was made by Mr. Post and SECONDED by Mr. Legere to reduce the amount of the Building &  
693 Roadways capital reserve fund article to be \$95,000. \**  
694

695 It was noted that Mr. Boette agreed to reduce it by \$60,000. Mr. Post will inform a member of the budget committee  
696 member who is online in the budget committee meeting. A question was raised if a motion is needed to adjust a  
697 warrant article that has not been voted on yet. Superintendent said this would be your recommendation if you  
698 approve the warrant or not. It was voiced that the tennis courts have been eliminated but the demolition was not  
699 added back in of \$8,000; suggestion for it to be \$108,000.

700  
701 A question was raised how much is in the SPED capital reserve. Mr. Mullin can send that out tomorrow to the Board.  
702 Mr. Vanderhoof suggests making the warrant article for \$50,000; support was expressed for this. Chairman LoVerme  
703 reviews that the tennis court amount, \$100,000, was removed but the demolition was not included of \$8,000. Mr.  
704 Vanderhoof expressed if you are adding and spending an expense in the same year it should be in the budget; (not  
705 CIP) it is more transparent. A question was raised if Mr. Post received any feedback from the budget committee  
706 member; he did not get a clear answer. Mr. Vanderhoof spoke that as he understands it, they do not support the  
707 lighting project, therefore they want to reduce the warrant article by the amount of the lighting project. Chairman  
708 LoVerme expressed when Mr. Boette came in, Chairman LoVerme suggested to have the warrant article be an even  
709 \$100,000. Mr. Post notes he is getting thumbs down. It was noted we can change it. The motion is to make it  
710 \$95,000. Mr. Vanderhoof spoke in an effort to make this smoother, he suggests withdrawing the motion, coming up  
711 with a number, have a discussion about it and then take a vote on the warrant article. It is not a finalized warrant; we  
712 don't need a motion to finalize it. Superintendent reviewed for Ms. Cloutier-Cabral the lighting project was a part of  
713 the CIP and it will not be removed but will come up later on. She wanted to be sure we were not going back on any  
714 promises that were previously made. Chairman LoVerme responded no. Mr. Vanderhoof questioned how much is in  
715 the account and what are the total expenses we will have come out of it over this year and next year. This  
716 information is not available tonight; he will not support it. He adds this CIP has been going on for years and there is  
717 no plan.

718  
719 *\*Voting: via roll call vote, five ayes; one nay from Mr. Vanderhoof, one abstention from Chairman LoVerme, motion  
720 carried.*  
721

722 It was confirmed the Building & Roadway Capital Reserve Warrant Article will be \$95,000.  
723

724 A question was raised if the Budget Committee discussed the SPED fund. Mr. Vanderhoof responded they probably  
725 discussed it after he left. Ms. Lavallee reviewed that it was suggested to decrease the SPED warrant to \$50,000; in  
726 regard to a tax burden it may be better to spread it out. Acknowledgement was made that one student can wipe out  
727 the fund. Superintendent believes it was \$280,000 that was spent previously. It was noted that we want to get it up to  
728 about \$300,000 but do not need to rush to get there. Mr. Post expressed he is still hearing from members of the  
729 community that are mad that budget was spent 2 years ago and the beginning of last year, over 2 different years.  
730 They are still asking for the original documents that established that fund which we still can't seem to find despite  
731 many inquiries; there were things that it could and couldn't be spent for. There are a lot of hard feelings in the  
732 community that that money was spent over other problems. Chairman LoVerme responded it was spent on SPED and  
733 it can only be spent on SPED. Mr. Post expressed it was spent retroactively so how could that be. He would like to  
734 see the documentation and 3 members of the public want to see it as well. Superintendent responded we can look  
735 back at the minutes from when the monies were approved and he can get that to Mr. Post on Thursday. It was noted  
736 the other request that was made around that time frame was for the original document that established that fund.  
737 Superintendent responded the original warrant was prior to the school district consolidation, he believes it may have  
738 been a Wilton piece and he is unsure if there was a Lyndeborough piece also. It does not become clear in the articles  
739 of agreement how it would combine. A question was raised if it even meets the requirements for a fund.  
740 Superintendent responded, yes it does according to the Trustees of the Trust Fund as well as the DOE. Mr. Post  
741 reviewed it was spent in a way that upset people. Superintendent will provide the documents. Mr. Legere recalled  
742 that he believes it was around the time when Ms. Baker was starting and trying to close the books for the year before.  
743 There were encumbrances we did not have money for. We were past July 1 and took out funds from the reserve fund  
744 to pay it but he is not 100% sure. Mr. Post believes that was correct but the thought was it could not be used toward  
745 expenses from the previous year. Discussion returned to determining what the SPED warrant amount would be. Ms.



Lavallee expressed she agrees with reducing it but wants to know the amount in the fund as well as Mr. Pratt's input. The group was reminded Mr. Boette came in because it was a timing issue and we have not voted whether we recommend the warrants or not, we are just putting numbers to it. He questions if we wait to do this if there will be enough time for the Budget Committee to vote. Mr. Vanderhoof clarifies he is unsure if the committee voted to approve warrants or not but looks like they will meet on Thursday. Superintendent clarified at the next School Board meeting at the latest, the warrant articles needed to be voted on before the Budget Hearing. Mr. Vanderhoof doesn't believe it gives the Budget Committee enough time. Mr. Post confirms the Budget Committee meeting has ended, they want information for their next meeting; they want to know a number for the CBA and where we stood on the warrant articles. Discussion continued around the SPED article amount. Mr. Vanderhoof believes there is about \$100,000-\$150,000 in the fund now. Support was expressed for reducing it from \$100,000.

*A MOTION was made by Mr. Vanderhoof and SECONDED by Mr. Post to make the SPED capital reserve account warrant article at a request of \$50,000.*

*Voting: via roll call vote, six ayes; one abstention from Chairman LoVerme, motion carried.*

It was confirmed the warrant article for the SPED capital reserve account will be for \$50,000. Superintendent will send out updated documents.

#### **XIV. PUBLIC COMMENTS**

The public comment section of the agenda was read. There was no public present, none to report.

#### **XV. SCHOOL BOARD MEMBER COMMENTS**

Ms. Lavallee voiced that although the discussion was lengthy she was happy with the constructive conversations between the members tonight and thanked them.

Ms. Cloutier-Cabral thinks it was a good meeting and is glad Mr. Post is feeling better.

#### **XVI. UNSEAL NONPUBLIC MINUTES**

*A MOTION was made by Mr. Legere and SECONDED by Ms. Lavallee to unseal the nonpublic minutes of January 5, 2021 for review in nonpublic session.*

*Voting: via roll call vote, four ayes; three abstentions from Mr. White, Mr. Vanderhoof and Chairman LoVerme, motion carried.*

#### **XVII. NON-PUBLIC SESSION RSA 91-A: 3 II (C)**

- i. Review Nonpublic Minutes
- ii. Student Matter

*A MOTION was made by Mr. Legere and SECONDED by Ms. Lavallee to enter Non-Public Session to discuss a student matter and review nonpublic minutes RSA 91-A: 3 II (A) (C) at 10:57pm.*

*Voting: via roll call vote, six ayes; one abstention from Chairman LoVerme, motion carried.*

#### **RETURN TO PUBLIC SESSION**

The Board entered public session at 11:11pm.

*A MOTION was made to seal the non-public session minutes of January 5, 2021 (inclusive of both sessions) by Ms. Lavallee and SECONDED by Mr. Legere.*

*Voting: via roll call vote, five ayes; two abstentions from Mr. White and Chairman LoVerme, motion carried.*

#### **XVIII. ADJOURNMENT**

*A MOTION was made by Mr. Legere and SECONDED by Ms. Lavallee to adjourn the Board meeting at 11:12pm.*

*Voting: via roll call vote, six ayes; one abstention from Chairman LoVerme, motion carried.*

*Respectfully submitted,  
Kristina Fowler*

## Kristina Fowler

---

**From:** Bryan Lane <b.lane@sau63.org> on behalf of Bryan Lane  
**Sent:** Friday, January 22, 2021 11:07 AM  
**To:** Kristina Fowler  
**Subject:** FW: Tonight's agenda

**From:** Lynne Crouse [mailto:[lynnecrouse@yahoo.com](mailto:lynnecrouse@yahoo.com)]  
**Sent:** Tuesday, January 19, 2021 4:04 PM  
**To:** Bryan Lane <[b.lane@sau63.org](mailto:b.lane@sau63.org)>; [a.loveurme@sau63.org](mailto:a.loveurme@sau63.org)  
**Subject:** Tonight's agenda

*Good afternoon,*

*I took a look at the agenda and noticed that the Middleschool counselor position will be up for discussion tonight. As a mother of a current middle school child and a current 5th grade student, (and a 3rd grader) I can not express enough how important it is to have this position be brought back to full time. Our children need this support, many schools are adding additional staff to meet the need during the pandemic, we are continuing to operate with LESS than appropriate support. If I remember correctly this position was cut due to the decrease in our school budget from last March. This was not a decrease based on **student need** or data. I feel that the school board and budget committee need to be creative and figure out a way to add this to the operational budget so we can meet the needs of the kids, that is your job. Many children in our community struggle mentally and emotionally in normal times, I can't even imagine the increase in need right now with the world we are currently living in.*

*\* Please read this in its entirety during the first public comment*

*Sincerely,  
Lynne Crouse  
Parent and taxpayer of Lyndeborough*

Thank you for everything you do to advocate for the kids :)

[Sent from Yahoo Mail on Android](#)

**Nonpublic Session Minutes  
Wilton-Lyndeborough Cooperative School District**

**Date:** 1.19.21 **Time:** 10:57pm

**Members Present:** Alex LoVerme, Mark Legere, Brianne Lavallee, Participating online: Jonathan Vanderhoof, Tiffany Cloutier-Cabral, Charlie Post and Paul White

*A MOTION was made by Mr. Legere and SECONDED by Ms. Lavallee to enter Non-Public Session to discuss a student matter and review nonpublic minutes RSA 91-A: 3 II (A) (C) at 10:57pm.*

*Voting: via roll call vote, six ayes; one abstention from Chairman LoVerme, motion carried.*

**Specific Statutory Reason** cited as foundation for the nonpublic session:

☒ **x** RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

☐ RSA 91-A:3, II(b) *The hiring of any person as a public employee.*

☒ **x** RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

☐ RSA 91-A:3, II(d) *Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*

☐ RSA 91-A:3, II(e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled*

☐ RSA 91-A:3, II(i) *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

<b>Roll Call vote</b> to enter nonpublic session:	Alex LoVerme	Abstain
	Jonathan Vanderhoof	Aye
	Tiffany Cloutier-Cabral	Aye
	Charlie Post	Aye
	Mark Legere	Aye
	Brianne Lavallee	Aye
	Paul White	Aye

**Entered nonpublic session** at 10:57 p.m.

**Other persons present** during nonpublic session: Superintendent Lane and Clerk Kristina Fowler

**Description of matters discussed** and final decisions made: Discussion was had regarding a student matter, no action taken. Nonpublic minutes of January 5, 2021 were reviewed.

*A MOTION was made by Mr. Vanderhoof and SECONDED by Ms. Brianne to approve the nonpublic minutes of January 5, 2021 as written.*

*Voting: via roll call vote, five ayes; two abstentions from Mr. White and Chairman LoVerme, motion carried.*

**Note:** Under RSA 91-A:3, III. *Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.*

*A MOTION was made by Mr. Legere and SECONDED by Mr. White to exit the nonpublic session at 11:11pm.*

*Voting: via roll call vote, six ayes; one abstention from Chairman LoVerme, motion carried*

**Public session reconvened** at 11:12p.m.

**These minutes recorded by:** Kristina Fowler



***Wilton-Lyndeborough Cooperative School District  
School Administrative Unit #63***

192 Forest Road Lyndeborough, NH 03082  
603-732-9227

Bryan K. Lane  
Superintendent of Schools

Ned Pratt  
Director of Student Support Services

Robert Mullin  
Business Administrator

TO: Kiersten Streeter  
FROM: Bryan K. Lane  
DATE: January 21, 2021  
RE: Confirmation of Intent to Resign

In accordance with Policy GCQC:

“A resignation by a licensed employee who is under contract to the school should be submitted to the Superintendent. Said resignation of a licensed employee may take effect on a date approved by the Superintendent acting as agent of the School Board.”

I am in receipt of your letter indicating your intent to resign your position as PARA-EDUCATOR effective February 3, 2021.

CC: Personnel File  
WLC School Board

***Wilton-Lyndeborough Cooperative School District  
School Administrative Unit #63***

192 Forest Road Lyndeborough, NH 03082  
603-732-9227

Bryan K. Lane  
Superintendent of Schools

Ned Pratt  
Director of Student Support Services

Robert Mullin  
Business Administrator

TO: Theresa Gonio  
FROM: Bryan K. Lane  
DATE: January 21, 2021  
RE: Confirmation of Intent to Resign

In accordance with Policy GCQC:

“A resignation by a licensed employee who is under contract to the school should be submitted to the Superintendent. Said resignation of a licensed employee may take effect on a date approved by the Superintendent acting as agent of the School Board.”

I am in receipt of your letter indicating your intent to resign your position as PARA-EDUCATOR effective January 20, 2021.

CC: Personnel File  
WLC School Board